ANA VIRGINIA PADILLA BRUGOS

Skillful linguist – Spanish translator, interpreter

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PERSONAL PROFILE

Motivated, self-confident and responsible language specialist prepared to work with tight deadlines in demanding situations. Successful communicator and team member who quickly learns new ways of working. Excellent time management. Strong internet research skills. Able to find relevant information swiftly, and cross-check authenticity. My strengths include determination, attention to detail and high organizational skills.

LANGUAGES

SPANISH – Native   **CATALAN** – C2

ENGLISH – C2   **ITALIAN** – B1   **FRENCH** – A2

Services:	Translation	Proofreading/ revision
	Interpreting	Terminology management
	Transcription	Editing

WORKING EXPERIENCE

- January 2016- March 2017: Project Manager at Xplanation Language Services

- September, 2015- December, 2015: Project Manager Trainee at Xplanation London

- June, 2014- September, 2015: Freelance Spanish tutor in Manchester

- May, 2007- September, 2013: Freelance translator and interpreter for private letting agents and tenants in Benidorm (Spain)

- August, 2006 and July- September, 2007: Spanish and English private tutor

- July to September, 2005 and temporary substitution July, 2006: Photographer in Aqualandia- Mundomar, a water and animal park in Benidorm

EDUCATION AND TRAINING

2014- 2015: **MA Interpreting and Translating**, University of Salford (UK)

2012 – 2013: **MA in Teacher Training Secondary School, Vocational Education and Language Teaching** (QTS), *Universidad Católica de Valencia San Vicente Mártir*

2007– 2012: **Double Degree** (BA + MA integrated) in English Philology at *Universidad de Valencia*, with an academic year abroad at Cardiff University (UK)

2009: **Intensive English Course** at LSI Brighton School, Brighton (UK)

Additional courses:

2014: Translating for the oil industry, ProZ.com
2014: Training courses on SDL TRADOS software, University of Salford
2012: Coaching and Human Resource Management, Valencia
2011: Learning to communicate effectively: the key to success, Valencia
2010: Business and Executive Coaching: Principles and Application Tools, Alicante

TECHNICAL AND COMPUTER SKILLS

Sound knowledge of Microsoft Office, Adobe Acrobat, Adobe Photoshop, Thunderbird, etc. Able to work with either Windows or iOS.

- **SDL TRADOS**, MultiTerm and MultiTerm Convert.

ADITIONAL INFORMATION

- Rates and references are available on request
- Typing speed 60 wpm
- European Driving License