

Marion Griffiths

1733 Grant Street, Apt. K, Berkeley, CA 94703
Phone: 510-845-5035

email: mariongriffiths1@gmail.com

Employment as Freelance Translator

Highly qualified and well developed professional with a M.A. in Psychology with extensive experience in translating text from German into English, and English into German, actively pursuing a position as a freelance translator in an communications environment that will effectively utilize the entire scope of my skills.

AREAS OF EXPERTISE

- German native speaker
- Translations
- Project Management
- Marketing Operations
- Project Coordination
- Contract Negotiation
- Social Media
- Team Leadership
- Strategic Planning
- App Review
- Budget Control
- Research

EDUCATION AND TRAINING

Saybrook University of San Francisco, San Francisco, CA

- M.A. in Psychology (2013)
- Thesis: "The Experience of Being Bicultural," an exploration of bicultural individuals living in the Bay Area — an exploration of the challenges and benefits of being bicultural.

Sonoma State University, Rohnert Park, CA

- B.A. in Psychology (2009)
- Emphasis in counseling modalities and depth psychology
- Graduated Magna cum-laude
- Member of PsiXi and CAMFT

PROFESSIONAL PROFILE

Marketing and PR · California

2011 – Present

Director of Corporate Communications – proDAD, Inc., U.S. and German offices

- Responsible for translating online content, social media, marketing materials and press releases.
- Maintained company web and social media content.
- Lead generation for media and partner opportunities for new and existing markets.
- Event planning and coordination including tradeshow and special media and user events.
- Sourced advertising purchasing opportunities and media relations: international and domestic.
- Project Management for new and existing brands.

Caseworker · California

2008 – 2009

Acting Caseworker – Project Intercept, Santa Rosa, CA

- Developed four to six month correctional self-betterment plans tailored to the client's needs and offense.
- Coordinated case efforts between client, district attorney's offices and courts.

Instructor · California

2006 – 2012

Language Teacher – California

- Taught at various language schools throughout the Bay Area, such as BAKS, BAKS+, Language school of Marin and private tutoring engagements.
- Responsible for implementing German language curriculum
- Taught / tutored college students German language, tailoring direction and emphasis based on needs
- Developed and taught curriculum for pre-K to Kindergarten German language.

References Available Upon Request