

FREELANCE TRANSLATOR CV

Manisha Agrawal

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Summary: Professional **Certified** Translator having 14+ years' experience in translation.

Objective: Fast and efficient translation services, delivery before deadline, always Satisfied customers.

Native Speaker: Hindi

Translation Language: English to Hindi & vice-versa.

Work Experience Details (Regular):

Employer : Neelkanth Publishers Pvt. Ltd, Jaipur (Raj.)
Duration : Mar 2008 – Jul 2011
Role : **Translator cum Editor**

Responsibilities:

- Gathering information, write and edit management material and coordination of publication by utilizing the electronic media and print.
- Support senior staff with the research and management material.
- Proof reading, Editing and translating Hindi & English language material.
- Ensure the style, quality and integrity of the project.

Employer : **Atomic Energy Education Society (A unit of Department of Atomic Energy), Mumbai**
Duration : June 2016 – Aug 2016
Role : **Jr. Hindi Translator**

Work Experience (Major Projects as Freelancer):

Year	Company Name	Subject	Total Words	Source Language	Target Language
2012-till date	Neelkanth Publishers Pvt. Ltd., Jaipur	Technical books	>1.0 million	English Hindi	Hindi English
2015-16	S.I.E.R.T. Udaipur Rajasthan	Maths	20,000	Hindi	English
2017 to till date	Travod	All	50,000	English	Hindi
2017 to till date	Translate Media	All	1,50,000	English	Hindi
2016 to till date	Onehour Translation, USA	All	>30,00,000	English	Hindi
2016 to till date	Translated, Italy	All	>15,00,000	English	Hindi
2016-18 to till date	Tamrind, Africa	All	>10,000	English	Hindi
2016-18 to till date	Locaria	All	>25,000	English	Hindi
2017 to till date	McFelder, Spain	All	>5,000	English	Hindi
2017 to till date	East African Language Solution, Nairobi, Kenya	All	>2,00,000	English	Hindi

Projects handled: - Major Translation subjects: Arts, Technical, Marketing, Information technology, General, **Medical**, sports related projects, **Government, Election content**, Construction, Machinery, Engineering subjects like Mechanical, Electrical, **video app translation like TikTok, Airbnb**, etc. **Gaming solution translation**, Safety Policy, Contracts, certificates, GDPR policy, etc.

I work full-time as a freelance translator with my own business from a home office. My many years in translation in regular, part time and freelance experience, education and cultural experiences have given me unique and complex insight into India and the Indian language (Hindi & English), which I apply to all my translation specialty areas. I have contracts and contacts with a dozen Indian translation agencies and a dozen European/American/African agencies as well. They keep me busy, but I am always open to discuss additional agreements with new agencies and language professionals.

I am a professional member of the translator network linkedin.com, onehourtranslation.com, translated.net, Translate Media, ProZ.com, Tamrind, Locaria, Asian Absolute, Lionbridge.com, Brahmam, Mcfelder, TRAVOD, etc.

My skills are in demand and lauded by all my agents and providers. I am skilled in multiple subjects, which is seldom in the translation trade.

OTHER SKILLS AND COMPETENCES:

Besides the translation I can proofread and Edit the document very well in Hindi as well as English also.

FORMAL EDUCATION/TRAINING:

Degree	Board/Univ.	Year of Passing	% Marks
PGDT	IGNOU	2015	79%
MBA (HR)	Univ. of Rajasthan	2007	67%
B.Sc. (Maths)	Univ. of Rajasthan	2005	76.11%
XII	Raj. Board	2002	73.50%
X	Raj. Board	2000	72.83%

Training:

Got training in Official Language as a Junior Hindi Translator in Atomic Energy Education Society, Dept of Atomic Energy, Mumbai.

Computer Skills: MS Office & Internet, CAT Tools: Matecat, memoQ, memsource, SDL Trados, SmartCat, GTT, XTM, etc.

Personal Details:

Date of Birth : 22nd July 1985

Present Address : B-501, Shivalik Mittal Attalika, Singhpur, Kanpur

LinkedIn profile : <https://www.linkedin.com/in/manisha-agrawal-9277a221>

Skype ID : montyshiv27@gmail.com

Recommendation /Reference : <https://www.onehourtranslation.com/seal/translator/440779>

Declaration:

I here by declare that the above mentioned details are correct up to my knowledge and I bear the responsibilities of above mentioned particulars.

Manisha Agrawal