

## PERSONAL INFORMATION



## Hrvoje Topić

 Veslačka 9, 10000 Zagreb (Croatia)

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## JOB APPLIED FOR

## English - Croatian translator

## WORK EXPERIENCE

01/08/2013–Present

## English - Croatian translator

IOLAR, Zagreb (Croatia)

Translation of documents related to European institutions.

01/01/1999–2013

## Translator

Slovo i.t.o., Nova Knjiga Rast publishing agencies, Zagreb (Croatia)

English to Croatian translation of books, mainly fiction and popular psychology. 28 books published.

01/07/2012–01/11/2013

## Translator

Andrea Matić - legal translations, Zagreb (Croatia)

Translation of all kinds of legal documents, company brochures, etc.

01/04/2008–01/05/2010

## Zagreb

Bumblehood d.o.o., Zagreb (Croatia)

Compiling various texts about different countries from books, encyclopedias and Internet, insertion of text pictures and links on the Bumblehood web page.

## EDUCATION AND TRAINING

01/09/1984–01/05/1988

## Associate in cultural and scientific establishments

Classical Gymnasium, Zagreb

## PERSONAL SKILLS

Mother tongue(s)

Croatian

Other language(s)

English

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C2	C2	C2

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2: Proficient user

[Common European Framework of Reference for Languages](#)

Communication skills Good communication skills.

Organisational / managerial skills

Computer skills Proficiency in office suite, photo editing, computer assisted translation with Trados.