

Stephanus Danang Dwi Atmoko

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Flexible, reliable and dedicated person who is proficient in all areas such as giving seminars, recording memos and confidential files and capable of organizing, planning and implementing events and projects.

To be a part of a company where I can contribute to the company's development to the best of my ability and where I can further enhance my skills.

Education

University of Santo Tomas

Units in *Bachelor in Sacred Theology*

Manila, Philippines
June 2012 – March 2013

Angelicum College Quezon City

Units in *Certificate for Teachers' Program*

Manila, Philippines
June 2012 – March 2013

Philippine Dominican Center of Institutional Studies

Bachelor of Arts in Philosophy, Graduated Cum Laude

Manila, Philippines
March 2012

Stella Maris Minor Seminary

Bogor, Indonesia
2006

Thesis

Saminism's Concept of Manunggaling Kawula Gusti (January 2012)
PDCIS, Manila, Philippines

Lectures, Seminars, Conferences & Workshops Attended

Disaster Management Workshop (September 2012)
Dominican Studentate Seminary, Philippines

Financial Report Making Workshop (April 2012)
Dominican Studentate Seminary, Philippines

Recollection Giving Workshop (May 2011)
Dominican Studentate Seminary, Philippines

Computer Workshop (Summer 2011)
Dominican Studentate Seminary, Philippines

Seminar on Counseling (Summer 2011)
Dominican Studentate Seminary, Philippines

Creative Writing Workshop (October 2010)
Dominican Studentate Seminary, Philippines

Working Experience

Order of Preachers Professed Religious Brother	May 2010-May 2013
Arue Monitor Editor	October 2013-March 2014
PT.Sarana Mitra Sempurna HRD Department, GA and Recruitment Staff	April 2013-June 2014
Dominican International Joint Conference Secretary Committee	July 2014-August 2014
Translator & Interpreter (English-Indonesia-Tagalog)	October 2014- <i>present</i>

Organizational Experiences

Professed Religious Brother of the Order of Preachers (2010-2013)
Member of Marketing Committee of Medical Mission Lian, Batangas (2013)
Secretary of Dominican Studentate Media Center (2012-2013)
Logistics of Dominican Junior of the Philippines (2012-2013)
Member of Promotion Committee of La Naval de Manila (2012)
Member of Security Committee of Medical Mission Sto. Domingo Manila (2012)
Head of HRD of Dominican Studentate Media Center (2011-2012)
Member of Liturgical Committee of La Naval de Manila (2011)
Member of Logistic Committee of Medical Mission, Laguna (2011)
Secretary of Marian Promotion (KAPATID) (2010-2011)

Syndic of Dominican Junior of the Philippines (2010-2011)
Member of Food Committee of La Naval de Manila (2010)

Skills

Computer: Microsoft Office 2010 (Word, Excel, Power point, Publisher) for Windows, Windows Movie Maker, Adobe Premiere Pro CS5, Cyberlink Power Director 10

Languages(*Spoken and Written*) : American English, Tagalog, Bahasa Indonesia, Boso Jowo