

Rasmus A. Larsen

Translator

PERSONAL SUMMARY

EDUCATION

*København Nord
Hillerød – Denmark
World class
International
Economics/marketing*

A – Levels

*Sales, Danish, English,
International Economics,
Spanish.*

B – Levels

*Business Economics,
business law,
Contemporary History,
Math*

C – Levels

*Cultural
Understanding, Social
Studies, media studies,
financing*

PERSONAL DETAILS

*Rasmus Aalund Larsen
Skovledet 23
Hillerød 3400
Denmark
Nationality: Danish
E: rasmusimag@hotmail.dk*

A multi-skilled, reliable & talented translator with a proven ability to translate written documents from a source language to a target language. A quick learner who can absorb new ideas & can communicate clearly & effectively with people from all social & professional backgrounds. Well mannered, articulate & fully aware of diversity & multicultural issues as well as a broad understanding of Danish culture. Flexible in the ability to adapt to challenges when they arise & at the same time remaining aware of professional roles & boundaries.

Would like to work as a translator for a successful and ambitious company that offers great opportunities for further development and progression.

WORK EXPERIENCE

Professional translation company – Gengo

Top level TRANSLATOR 2014 - Present

Bilka – Hillerød, 3400

Working freelance for a translation agency providing a translation and interpretation service to clients where needed. Involved converting documents and articles from one language into another and ensuring that the finished converted articles relay the intended message as clearly as possible. Passed all tests including proofreading which deals with correction of other translators finished work.

Work experience facts:

- Frequently translation on subjects regarding website, software, social media & terms and conditions
- Liaising with clients to discuss any unclear points.
- Providing guidance & feedback & creating customer-specific style guides.
- Translation of documents/letters from English to Danish & vice versa.
- Reviewing and proofreading mother-tongue text.
- Supporting the translation team with other projects when necessary.
- Excellent English & Danish speaking and writing skills.
- Retrieving articles from newspapers, magazines & the internet & translating them into Danish
- Jobs completed: 223 – Units translated: 64.449 at Gengo.com – Score: 9.8-10

KEY SKILLS AND COMPETENCIES

- Familiar with most translation software tools.
- Able to fluently speak English & Danish, partly Spanish.
- Excellent communication and social skills.
- Able to work to tight deadlines.
- Highly skilled in Word, Excel and Microsoft Outlook as well as other platforms.
- Able to prioritize work above leisure.

REFERENCE FROM GENGO – Available on request.