

Personal Information

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Pedro Henrique de Melo Silva

English Teacher

Career History**Laser Inglês – Caçapava**

English Teacher

August 2010 – December 2014

Teaching classes to many levels of English and many age range. Also helping the coordinator and improving school organization systems.

Duties

- Teaching classes.
- Making of evaluation tests and review activities for general use from the school teachers.
- Decision making on how to evaluate students.
- Decision making on how to proceed in many situations involving student's bad behavior or low grades, including dealing with parents and follow-up measures.
- Helping with school's extra activities, such as holiday activities and parties and graduation ceremonies.
- Evaluating new students and performing placement tests.

Escola Fisk – Caçapava

English Teacher

January 2010 – July 2010

Teaching classes following the schools PPT method to a varied range of student's age and English Level.

Duties

- Teaching classes.
- Helping with school's extra activities.
- Spending hours in the Learning Center facility, where you give extra classes to students and reinforcement classes to students with low grades or that missed classes.

Academic Qualifications

PUC – SP – São Paulo

Bacharelado em Letras Português/Inglês com Tradução
February 2015 – Present

Escola Fisk – Caçapava

Fisk Proficiency Course August 2009 – December 2009

Escola Fisk – Caçapava

Michigan Proficiency Course January 2009 – July 2009

Escola Fisk – Caçapava

English Course January 2002 – December 2008

ETEC Machado de Assis – Caçapava

Information Technology Technical Course
August 2008 – December 2009

Certificates

- Michigan Proficiency
 - Pass with Honor Pass in Listening Skills
- Fisk Proficiency
 - Pass with a score of 138/150 (First place)