

PERSONAL INFORMATION

Athena Athanasopoulou

📍 25, Aetorrahis street, 54640 Thessaloniki (Greece)

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JOB APPLIED FOR

Translator

WORK EXPERIENCE

25 Sep 2013–Present

Translator

In-house translator, Thessaloniki (Greece)

-translation and proofreading of documents-excellent communication and writing skills

EDUCATION AND TRAINING

15 Sep 2009–20 Apr 2015

English Language and Literature

EQF level 6

Aristotle University, Thessaloniki (Greece)

General

- English
- education studies
- teaching english as foreign language
- English literature
- translation of varied type of documents from english to greek

20 Oct 2014–Present

CELI 3

EQF level 5

University of Perugia, Thessaloniki (Greece)

Italian language

PERSONAL SKILLS

Mother tongue(s)

Greek

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C2	C2	C2
Bachelor					
Italian	B2	B2	B2	B2	B2
Certificate of Competency in Italian language					

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user  
Common European Framework of Reference for Languages

Communication skills

- good communication skills gained through my experience as translator and linguist
- excellent contact skills with children gained through my experience as teacher of english language

**Organisational / managerial skills**

- good organisational skills gained as teacher
- good team-leading skills gained as teacher
- leadership (currently responsible for a team of 10 people)
- good organisational skills gained as secretary of the History Society, responsible for booking speakers and promoting events
- good team-leading skills gained as ice hockey volunteer coach

**Job-related skills**

- good command of my mother tongue and english language
- accurate translations

**Computer skills**

- good command of Microsoft Office