

## PERSONAL INFORMATION

## Varga Balazs



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## JOB APPLIED FOR Italian speaking order handling position

## WORK EXPERIENCE

11/06/2012–Present

## Sales, Customer Service

Bricoman Srl Italia, Elmas (Italy)

-11/06/2012- Junior Department Head(Allievo Capo Settore Commercio)-for 15 months(practice+teory)

-06/06-06/09/2012-Caronno,Milano

01.09.2012-actually in Elmas, Cagliari(IT)

-01.09.2013-Sales-with Open-Ended Contract GDO(sector of the bathroom, hydraulics and the lumber industry)

01/05/2011–01/04/2012

## Sales, Promoter

Aerografia del Corpo di Cagliari, Cagliari (Italy)

- Businessman, Sales-Marketing for the project of the AIRBRUSH FOR THE BODY

-Activities:-interpreter, sales representative(Sardinia),marketing

01/2012–02/2012

## Interpreter (HU-IT)

Studio Legale di Avvocato David Russo, Cagliari-Milano (Italy)

Interpreter for the Law Office of David Russo

11/2010–02/2011

## Sales, Marketing

Sky Italia, Cagliari (Italy)

Sky-sales of the promotions - direct marketing

## EDUCATION AND TRAINING

10/2014–20/04/2015

## Management and Strategy Business

Il Sole 24 Ore Business School Milano, Milano (Italy)

- with partial scholarship

- in modality online and frequency

- principal materials:

1,Management

2,EU-Business internationalization

3,Marketing-Comunication

4,HR management

## 5,Operations

+Project Work-Report,Analysis Balance(IAS and Italian),Competitors,Business Plan and internationalization

09/2004–06/2009 **Master degree in Italian language and literature and Italian language teacher education**  
SZTE-University of Szeged,Facolty of Arts, Szeged (Hungary)

09/2006–06/2008 **International forwarding and logistics manager – vocational qualification (OKJ)**  
SZEFI-SZEGED

02/2007–08/2007 **Scholarship Erasmus**  
Roma-La Sapienza

10/2014–Present **Team Pre-Intermediate**  
I Speak English, Elmas (Italy)

## PERSONAL SKILLS

■ Mother tongue(s)

Hungarian

Other language(s)	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
Italian	C2	C2	C2	C2	C2
Diploma with Degree					
English	B1	B1	B1	B1	B1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user  
Common European Framework of Reference for Languages

**Communication skills** Excellent communication skills what I use during my work in the Sales field

**Organisational / managerial skills** Good capacity for the organization of teamwork and teamleading (studied in a 15 months training)

**Related skills**

- sales skills
- control of the management and order of the stock
- customer orientation
- time management

**Digital competence**

- MS Office (Word, Excel, Powerpoint)
- Programs of Web surfing: Explorer, Mozilla, Chrome

**Driving licence** B