

Ahmed Said Mohamed Ahmed

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EDUCATION

- **May, 2014:** B.Sc. in Electrical Power Engineering and Machinery, Shebin El Koum Faculty of Engineering, Menofeya University – Grade: Good.
- **May, 2009:** Secondary School Certificate – Score: 97%.

INTERNSHIP EXPERIENCE

- **Freelancer AR-EN Translator at Champollion FTG Group (champollion.ftg@gmail.com)**
Dec 2015 – Nov 2016 (1 year)
- **Worked as an Executive Electrical Engineer at ALTAHRER FOR PUPLIC CONTRACTING (C.R No. 42254) at Sheraton Airport Project.**
(November 2016 to February 2017)
- **Worked as Electrical Site Engineer at EJAB CONTRACTING CO. LTD (Saudi Electricity Company Contractor), (C.R No. 1010220147) at Riyadh, Saudi Arabia)**
(April 2017 till now)

EXTRACURRICULAR ACTIVITIES

- **Worked as (Arabic-English Freelancer Translator) for several Clients online**

SKILLS

- A good user of Word, Excel, PowerPoint, Access.
- Have a good idea of using SDL Trados and SmartCat.

Courses:

- **MS Office**
Online Course | Aug 2015
- **Power System Distribution**
JELECOM TRAINING COMPANY, Cairo, Egypt | July 2013
- **NASP 30 hours – General Industry (*international association of Safety Professionals*)**
Centre of Human Resource Professionals for Training (HRP), Riyadh, Saudi Arabia | Aug 2017

Language skills:

- Arabic: Native language.
- English: Good command both written and spoken.

PERSONAL INFORMATION

- **Date of birth:** March 7, 1992.
- **Marital status:** Single.
- **Nationality:** Egyptian.
- **Military service:** Completed.

Work Details at Champollion FTG Group

I have worked for one year as translator, proofreader and team leader of a group of translators at at Champollion FTG Group.

We, as a team, have translated up to 2.5 million words of different topics but mainly legal and financial. We had tasks of different periods for several companies, establishments, agencies and hotels in Saudi Arabia; e.g. Huawei, Al-Rajhi, Ministry of Commerce, Capital Market Authority, InterContinental Hotels Group and Rawafed Al Toroq. We translated agreements, contracts, MOA, AOA, cases besides our experience in translating financial reports, financial statements and action plans; e.g. 2030 Vision for Saudi Arabia prepared by The McKenzie Institute.

We also had fair experience in translating manuals, websites, applications, brochures and marketing plans. I also have good experience in using MS Office especially Word, Excel and PowerPoint.