

### PERSONAL INFORMATION

## Carmelo Massimo Tidona

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Sex M | Date of birth 19/10/1972 | Nationality Italian

#### **POSITION**

# Freelance translator (ITA-EN), editor, proofreader

#### WORK EXPERIENCE

#### 2012 - today

## Translator, editor, proofreader, writer

Freelance

- Translation from English into Italian
- Editing of texts in Italian language
- Proofreading of texts in Italian and English language

Business or sector publishing

### 1997 - 2014

## Office worker

Broadcast Depot Italy S.r.I (formerly Elettronika S.r.I.)

- Translation of technical manuals from and into English
- Other administrative duties

Business or sector broadcasting equipment manufacturing

### **EDUCATION AND TRAINING**

## 1985 - 1989

## High school diploma in accounting, bookkeeping and programming

Istituto Tecnico Commerciale "F. G. Genco", Altamura (BA) Italy

### PERSONAL SKILLS

## Mother tongue(s)

Italian

## Other language(s)

UNDERSTANDING		SPEAKING		WRITING
Listening	Reading	Spoken interaction	Spoken production	
Independent	Proficient	Independent	Independent	Proficient
Basic	Basic	Poor	Poor	Poor

English

French

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user Common European Framework of Reference for Languages



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## Organisational / managerial skills

### Effective time management skills

### Digital competence

SELF-ASSESSMENT					
Information processing	Communication	Content creation	Safety	Problem solving	
Proficient	Proficient	Proficient	Proficient	Proficient	

Levels: Basic user - Independent user - Proficient user

Digital competences - Self-assessment grid

- good command of Word and Excel
- good knowledge of PHP and HTML programming
- knowledge of CSS and Javascript

### Hobbies and interests

Computers, reading

Driving licence

В

### ADDITIONAL INFORMATION

#### **Publications**

- Trittico Oscuro, self-published, 2008
- Riflessi d'ombra, 0111 Edizioni, 2009
- Nottumo, 0111 Edizioni, 2012 (Italian and English Edition)
- Rubacuori, 0111 Edizioni, 2013 (Italian and English Edition)
- Solitario, 0111 Edizioni, 2013 (Italian and English Edition)
- Rosso Natale, 0111 Edizioni, 2013 (Italian and English Edition)
- Sfumature di Nero, 0111 Edizioni, 2013 (Italian and English Edition)
- Ossessione, 0111 Edizioni, 2014 (Italian and English Edition)

## Honours and awards

• National Humour Literature Award "Primo Leone" for the short story "Il caso del gatto di cristallo", 2013

## **ANNEXES**

Translation and editing history