

# COMPANY PROFILE – WRITING BASE TRANSLATION SERVICE

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## About –

**Writing base Translation Service** is a Mumbai based multilingual translation and Voice-Transcription service provider with more than 60+ languages and 4000 translators associated. We aim at providing high quality translation at competitive rates to a wide range of business groups in global market. Writing base Translation Service is a team of experienced professionals translators and project management experts with more than 10 years in this industry in order to provide you quality translation to meet your exceeding business needs.

We specialize in translation & Localization services from major Asian, Indian and European languages. Whatever your requirements will be, we have an expert for you!

**Our Translator** – We choose our translators based on their experience, Domain knowledge and test translation conducted with an LQI score. Our all translators are native and professional with a great sense of localization know how.

## Services –

- Translation and Proofreading
- Audio and Video Transcription and subtitling
- Interpretation
- Localization (Website, App, Software and Games)
- Content writing (Website, Blog, Articles, projects, reports...)
- DTP (related to localization)

## Our Competitive advantage –

- Best competitive pricing with Quality translation with 0% tolerance policy on quality issue.
- 100% Human translation from native professional linguist having more than 10 years of experience.
- 24/7 support on queries and project status.
- Special discounts up to 05% on bulk volume and regular work.



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### Why choose Writing Base translation service?

- All contents are translated manually by experienced translators with high quality.
- No Machine translation is used.
- Reliability – we understand the urgency of projects and value of time so we are prepared to handle and deliver URGENT projects given by you.
- One point of contact for all your localization, translation, transcription, DTP needs.

### Areas of expertise -

Areas of expertise and specialized domains	
Accounting	Banking, Finance and Insurance
E-Learning	Travel & Tourism
Entertainment (Games)	Publishing
Manufacturing	HR and corporate communication
Healthcare and Life Science	Legal
Import & Export, Shipping and Logistics	Consumer products and Beauty
Information Technology, Technical	Marketing and Advertising
Medical and Pharmaceuticals	Engineering, Electronics and Electrical
Market Research	

### Major Languages we translate -

Indian	European	Middle East
Hindi	French	Chinese
Marathi	German	Japanese
Bengali	Italian	Arabic
Punjabi	Spanish	Korean
Gujarati	Portuguese	Hebrew
Oriya	Polish	Burmese
Kannada	Danish	Indonesian
Tamil	Swedish	Vietnamese
Telugu	Turkish	Malay
Malayalam	Russian	Farsi
Konkani	Romanian	Thai
Assamese	Greek	Dari
Nepali	Norwegian	Pashto
Sanskrit		
Urdu		



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### Types of contents –

Any legal contracts and agreements, Mergers & Acquisitions, Patents, Bank Statements, Birth - Death – Marriage - Academic Certificates, Flyers, Brochures, Power point Presentations, Medical content and forms, Pharma Content, IFU's, Medical reports, Engineering Drawings, Technical documents, Website content, Mobile application content, Books, Academic research papers, Manufacturing Product description, User Manuals, Training Materials and many more.

### Quality process followed in writing base–

**Project analysis** – We have a dedicated team of project management professionals to handle your each enquiry and analyses project scope to identify threats and opportunities of the project.

**Quotation** – We promise to provide you quotation with delivery date within 30 minutes of your email.

**Translation** – Translation is done by Writing-base selected experienced, qualified and professional translators as per their subject matter expertise and knowledge.

**Proofreading** – Proofreading of the translation is done by another translator to get up to the mark and avoid any mistake in translation.

**Quality check** – Translation goes for review with various review mechanism to check the grammar, spelling, punctuation, terminology & glossary followed or not in order to maintain consistency in translation. Review is done by reviewer in-house and quality check is done by SME.

**DTP or Formatting** – Special attention also given to format and layout of the final document for delivery, our DTP team takes care of that as per your requirements.

**DTP Proof:** Native linguist reviews the formatted document and check if it mirrors source file and there is no issues and certifies if file is perfect for delivery.

**Final check** – Our DTP expert and SME give a final check to the document for avoiding any font issue or character corruption.

**Final Delivery** – Project Manager deliver the files to client.

With great pleasure we offer our quality service to you, please allow us to serve your needs!

# Thank you!

For more information, please visit to our website [www.writing-base.com](http://www.writing-base.com) or email us at [writingbase25@gmail.com](mailto:writingbase25@gmail.com)

