

CURRICULUM VITAE

Personal information

Claudia Lopez Caceres
Address: Doctor Johow 987
Santiago - Chile

Date of birth: 28 August 1976

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Translator

English > Swedish
Spanish > Swedish
Swedish > Spanish
English > Spanish

Computer skills

CAT Tools Memsources, Trados Studio 2015, Crowdin (web based)

Other Microsoft Office, Ax - res & Amadeus Booking System, Visma Salary 600, Visma administration 2000 and Agresso.

Education

- 01-2010--01-2011 Administrator training Lernia AB, Stockholm - Sweden.
Visma- Salary 600, - Administration 2000, Financials, Purchasing and Sales
- 01-1998--12-1998 Guide Training for Stockholm (Spanish & English), Liljeholmen ABF, Sweden
- 10-2001--12-2001 Spanair Cabin Crew Training, Madrid - Spain
Cabin Crew Training for the Airbus 319, 320, 321 and MD 80s
- 02-1996 --12-1996 Universidad de Santiago de Chile
Accountant, studied at Santiago University.
- 08-1992 -- 02-1995 Business and Administration Program - Röllingby High School.
Business Administration and Accounting.

Work Experience

- 01-2013-- Present Translations part time. Target areas: Accounting, Finance, Business, Marketing, Market Research, Retail, Public Relations, Textiles/Clothing/Fashion, Tourism/Travel, Brochures and Web Sites.
- 11-2012--02-2016 Stanley Security Sverige AB, Business Support, Department of Finance.
- 08-2011--11-2012 Adecco Sweden AB, consultancy, finance and administration.
- 11-2007--12-2008 Malmö Aviation, Traffic-assistant Bromma airport
Axs-res and Amadeus Booking System, Customer service, Gate and Check-in Agent.
- 01-2007--11-2007 Vikariepoolen Sverige AB - Sweden
Spanish and Needlework Teacher.
- 01-2007--11-2007 CPM Sweden AB – Sweden
Demonstrator, L'Oréal Representation, (throughout Sweden)
- 11-2001--07-2006 Spanair, Cabin Crew - Spain
Based in Las Palmas de Gran Canarias, Palma de Mallorca and Madrid.
- 02-1997--11-1997 Allgon Antenn AB – Reception Administrative Tasks - Sweden
- 10-1995--12-1995 Färghallen AB – Accounts Department - Sweden
- 06-1995--09-1995 Nordea Bank AB -Bank Clerk and Administrative Tasks -Sweden