CURRICULUM VITAE

Family name BUTTLE

<u>First names</u> KEVIN JAMES

<u>Date of Birth</u> 12 November 1958 Place of Birth Hornchurch, Essex, UK

Nationality British
Mother tongue English

Contact details 27 Middleleaze Drive Tel.: +44 (0) 1793 874284

Shaw Fax: +44 (0) 1793 882174

SWINDON e-mail: kevin@bbstranslations.com SN5 5GL Mobile: +44 (0) 771 875 7968

Status Married, 3 grown -up children

Education and 10 '0' levels, 3 'A' levels

<u>qualifications</u> BA (Hons.) Business Administration with a Modern Language

Language (French) Class: II:1 (Loughborough University of

Technology)

Diploma in Industrial Studies

Qualified Member of the Institute of Translation and Interpreting (MITI)

Translation Experience

Working as a freelance translator for over 30 years directly for blue chip companies and for leading translation agencies in UK, Europe and USA.

Languages offered FRENCH, SPANISH, PORTUGUESE, ITALIAN, GERMAN,

DUTCH INTO ENGLISH

Specialisms Contracts, tenders, insurance, general commercial.

Technical specifications, the electricity industry in general (power generation, distribution and management), telecommunications, the railway industry, electronics, IT, computing, and most general technical texts. Pharmaceuticals. Automotive. Patents and related correspondence. Wide experience of translating financial and legal documents for major City institutions and EC institutions as a member of a team of approved

translators in translation company bids.

Technical resources Up to date PC, Word, PowerPoint, etc.

Laser printer. Vast range of specialist dictionaries.

Fax, e-mail, mobile.

Daily capacity 4,000 - 6,000 words, translated, typed and checked.

<u>Rates</u> Dependent upon the job, deadline, etc. and as negotiated with client.

Word counts charged on target text.