

NADAV KATZ

Fort Lauderdale, FL

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EDUCATION

M.A. in Diplomacy Studies (Hebrew Language), Tel-Aviv University, 2013, Israel

B.A. in International Relations, Brown University, 2005, Providence, RI

EMPLOYMENT

Multilingual Translator, Freelance, 2010 – Present:

- **China Beige Book International (2016):** Translated financial surveys from Chinese to English.
- **Two Key Language Services (2016):** Interpreted for Hebrew speaker consulting with US attorney.
- **Access Multilingual (2016):** Translated newspaper articles from Chinese to English.
- **Alliance Business International (2016):** Interpreted for Chinese speaker for work visa interview.
- **Wagner International (2016):** Translated legal correspondence from Hebrew to English.
- **Israeli Chamber of Commerce / Israeli Court System (2010):** Chinese/Hebrew interpreter.

High School Teacher, Pine Crest School, Ft. Lauderdale, FL, 2014 - 2016 (Program closed)

- Primary Instructor for five Chinese classes.
- Planned lessons in collaboration with other Chinese teachers.

Customer Service Representative, 2012 – 2014:

Barnes & Noble, Winter 2013/2014, Norwalk, CT (Seasonal position)

Glasses USA / Customer Services Worldwide, 2011 - 2012 Israel (Left for full-time position at IDI)

- Resolved customer complaints via telephone, online chat, and e-mail.

Account Manager, IDI Ventures, Nov. 2012 - Dec. 2013 (Returned to USA):

- FX Trading Company that specializes in clients in the Far East.
- Head Account Manager responsible for all Chinese-speaking clients.
- Consulted with clients on transactions worth over USD \$1 million.

Project Manager, Anthony Roth & Sons, Nov. 2008 - Mar. 2011 (Relocated closer to university)

- Israeli trade agency that imports machine parts from China.
- Managed the entire process of production of castings, moldings, and other machine parts.
- Collaborated with Israeli and Chinese engineers in Hebrew and Mandarin.

Direct Assistant to President, the Caring for China Center, 2006 – 2007 (Pursued Master's Degree in Israel):

- 501c3 non-profit that promotes democracy and human rights in China.
- Right-hand assistant for all needs related to the day-to-day business of President Xu Wenli.

Network Intern, Campus Compact, 2005 (Paid summer internship)

- 501c3 non-profit that promotes civic engagement in colleges across the USA.
- Communicated with representatives of member colleges to promote our mission.
- Re-organized data on affiliates and donors.

SKILLS & CREDENTIALS

- American Translators Association Member, 2016
- Proficient in Microsoft Office Suite. Fluent in various social media formats. Type 60+ wpm.
- Fluent in Mandarin Chinese, Hebrew, and Spanish.
- Passed Florida K-12 Teachers' Certification Subject Area Exam in Spanish / Chinese, 2016
- TESOL Certificate, TEFL International, 2016