



HALİL ÖZDOĞAN

TRANSLATOR & INTERPRETER

OBJECTIVE

I am a professional interpreter and translator seeking a full-time position, where I can apply my knowledge and skills for continuous improvement.

SKILLS

English
C2 Level

German
C2 Level

French
B2 Level

Turkish
Native

EXPERIENCE

TRANSLATOR&INTERPRETER • NOVA • 2013 – 2017

- Translated many EU Projects as well as many EIA Reports
- Checked documents to ensure translations are accurate
- Proofread and edited written materials

COORDINATOR&TRANSLATOR • ENDO • 2016 - 2017

- Responsible for a team of five translators and interpreters
- Participated in high-volume projects such as the TurkStream Pipeline Project as well as many other legal and technical translations

ASSESSOR • YANDEX • 2014 - 2016

- Assessment of search queries to improve reliability and percentage of search results



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[URL](#)

HÖ

HALİL ÖZDOĞAN

TRANSLATOR & INTERPRETER

EDUCATION

BACHELOR OF ARTS IN TRANSLATION AND INTERPRETATION • 2017 • BILKENT UNIVERSITY

- Graduated with a GPA of 3.52 (Magna Cum Laude)
- Selected for the Simultaneous Track (special training for simultaneous interpretation)
- Took business communication classes

BACHELOR OF ARTS IN INTERNATIONAL RELATIONS • 201* • ANATOLIAN UNIVERSITY

- Explored and researched the relationships between countries
- Still ongoing (2nd university, distance education)

VOLUNTEER EXPERIENCE OR LEADERSHIP

- Took part in the International Students' Club, interacting with students coming from abroad to study in Bilkent
- Completed internship at the Ministry of European Affairs and received a certificate



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