

S. M. ZAHADUL ARAFIN

🏠 Flat A5, B/396 Shaheed Baki Sarak, Malibag Chowdhury Para, Dhaka 1219, Bangladesh.

☎ +88001711086811

@ zahadul.arafin@gmail.com

in <https://bd.linkedin.com/in/zahadularafin>

EXPERTISE

Translation | Transcription | Editing/Proofreading | Content Writing

LANGUAGE PAIRS

- ✦ English-Bengali
- ✦ English-Sylheti
- ✦ English-Chittagonian

PERSONAL SUMMARY

Accomplished and versatile business professional with more than 12 years in telecom and financial industry having experience working with both private and public sector companies. Broad market experience, encompassing partnership development, strategic planning, product development and management with the ability and skill set to provide creative, innovative, enthusiastic and forward thinking solution are the key attributes.

Would like to explore the professional freelancing in the field of Translation, Transcription, Editing/Proofreading and content writing.

AREAS OF EXPERTISE

- ✦ Business & Marketing
- ✦ Banking & Finance
- ✦ IT & Technology
- ✦ Education
- ✦ Health and Engineering

PUBLISHED ARTICLE

Title: Time is now for e-commerce to grow
 Published at: The Financial Express
 Date: Nov 20, 2015
 Link: <http://print.thefinancialexpress-bd.com/2015/11/20/119193>

ACADEMIC QUALIFICATION

- ✦ **MBA** (Major in Marketing)
IBA, Dhaka University
- ✦ **BSc Hons. In Forestry & Environmental Sciences**
IFESCU, Chittagong University
- ✦ **Diploma in Computer Studies**
Chittagong City corporation Computer College

Work Experience

Training Material Translation

Successfully translated training material of the following companies which includes PowerPoint slides, User manuals, User Interface etc.

- 1) Pacific Bangladesh Telecom Ltd. (Citycell) (www.citycell.com)
- 2) bKash Ltd. (www.bkash.com)
- 3) Grameenphone Ltd. (www.grameenphone.com)

Working with PPT, Business Case, Financial Analysis

Prepare many PowerPoint Presentation, Business Cases, Financial Analysis etc. for the following companies:

- 1) Dhaka Bank Ltd. (www.dhakabankltd.com)
- 2) Pacific Bangladesh Telecom Ltd. (Citycell) (www.citycell.com)
- 3) bKash Ltd. (www.bkash.com)
- 4) Grameenphone Ltd. (www.grameenphone.com)

Certified by:



Reference

Nahid Ahmed
 CEO & Managing Director
 Value Plus Computer Systems Ltd.
 Cell: +8801711643998
 nahid@vpcsb.com

Masud Hossain
 Managing Director
 Pakur Ltd.
 Cell: +8801742985005
 main@pakur.net