

## **Vívian Melo**

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**Brazilian Translator specialist in the fields of Marketing, Engineering, Business, Economics, Psychology, Religion and Fashion.**

### **Cat Tools**

- SDL trados 2017
- Wordfast 3

### **Education**

- MBA in Marketing – Fundação Getulio Vargas - Graduated in 10.2014.
- Fashion Design – UFC -Universidade Federal do Ceará. – Bachelor's degree - Graduated in 11.2008.
- Economics – Unifor – Bachelor's degree – not graduated – from 02.2002 to  
    ○ 11.2002.
- Chistus High school – Graduated in 2000.
- Christus Language School – Graduated in 1998.

### **Professional Experience**

- Company: Freelance  
Position : Translator - 02.2016 to date.  
Description:
  - Translations of engineering manuals and guides, photography books, religious and motivational quotes books, promotional videos, etc., for companies in the United States, France, India, Ireland, among others.
- Company: ParkRose Group Brasil  
Position : Translator - Imported Fashion Product Development - 06.2015 to 12.2015  
Description:
  - Translations of e-mails, technical files, manuals regarding apparel legislation, adjustment requirements, buying/selling contract, procedures manuals, tag placement manuals, measurements charts, price negotiation, delivery scheduling, among others.

- Company: DM têxtil Industria e comércio LTDA  
Position: Translator - Fashion buying and import - From 02.07.2012 to 08.05.2015  
Description:  
- Translations of e-mails, technical files, manuals regarding apparel legislation, adjustment requirements, buying/selling contract, procedures manuals, tag placement manuals, measurements charts, price negotiation, delivery scheduling, among others.
- Company: CCAA School  
Position: English teacher - 08.2009 to 02.2011
- Company: Yeski Idiomas  
Position: English teacher - 08.2004 a 04.2006
- Company: Walt Disney World Resorts – Magic Kingdom  
Position: Work experience – Winter program – Attractions - 11.2005 to 02.2006.
- Company: CCAA School  
Position: English teacher - 08.2002 to 02.2005

### **Volunteer Work**

- BCAD – Interpreter and translator for ballet dancers from Battery Dance Company in a course offered by the United States Embassy to poor communities dancers in Brazil.– from 14.05.2012 to 19.05.2012.

### **Languages**

- Portuguese - Native
- English – Fluent / bilingual
- French – Basic / intermediate

### **International Experience**

- Université de Bourgogne- Centre International d'Etudes Françaises. Dijon – France 7.2004 – French language studies.
- Walt Disney World resort – Orlando-Florida - 11.2005 – 2.2006 – work experience.