

MELISSA AGUIAR

TEACHER AND TRANSLATOR

PERSONAL INFORMATION

Full name: Melissa Medeiros de Aguiar
Mobile phone: +55 61 998281068
E-mail: Melissa-mma@hotmail.com
Nationality: Brazilian
Date of birth: 10/07/1996
Gender: Female
Address: Comdonínio Solar de Brasília, DF, Brazil

SKILLS

- Communication	● ● ● ● ●
- Leadership	● ● ● ● ●
- Multitasking	● ● ● ● ●
- Writing	● ● ● ● ●
- Proofreading	● ● ● ● ●
- Translation	● ● ● ● ●
- English	● ● ● ● ●
- French	● ● ● ● ●
- Microsoft Office Tools.	● ● ● ● ●
- SDL Trados Software	● ● ● ● ●
- Smartcat Software	● ● ● ● ●
- WordFast Software	● ● ● ● ●

OTHER INFORMATION

Available to change of city and (or) country.

LINKEDIN PROFILE

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EDUCATION AND TRAINING

Undergraduation - English translation

Universidade de Brasília | 2015 -2018

Graduation Course - Pedagogy (Early Education)

União Brasileiro de Faculdades | January, 2020 - 2021

English Course Classic Expert

Casa Thomas Jefferson | 2007 -2014

Course - Translation for Dubbing

Sociedade Brasileira de Dublagem (SBD) | julne, 2017 - december, 2017

Course- Proofreading and Review

Fundação Editora Unesp | october, 2018 - december, 2018

WORK EXPERIENCE

Freelancer - Translation

Translator for Dubbing English/Portuguese

Multivozes Produtora | 2018

Translation/subtitling

Dux Translations, 6 ep. of sitcom (Confidential) | 2020

Translation of documents

KMON Transportes | Oct/2019

Translation/Proofreading of books

Alta Books Editor | 2020

Volunteer work - Translation

Global Voices website (News) | 2018

Kids Out (translation of short stories for kids) | 2019

Teacher Auxiliar - Maple Bear Canadian School Brasília

Current Job - Since January/2019

Main activities and responsibilities: Support the lead teacher in the education of Junior Kindergarten children

English Teacher - United Idiomas

March ,2018 - August, 2018

Main activities and responsibilities: Teach English to Brazilian Students

English Teacher - Wizard Idiomas

February, 2016 - August, 2016

Main activities and responsibilities: Teach English to Brazilian students