



ALARA DONMEZ

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EDUCATION

University of Cape Town, Cape Town/South Africa

LLM in International Commercial Law with dissertation, 2016

Graduate School of Business/University of Cape Town, Cape Town/South Africa

Hasso-Plattner-Institut of Design Thinking at the University of Cape Town in association with Stanford University & Postdam University d-school, 2016

Yeditepe University, Istanbul/Turkey

LLB Law, 2008-February 2013

Honours and Awards: Yeditepe University Scholarship and monthly stipend, 1063rd in Turkish University Entrance Exam among two million participant

Graduation with Summa Cum Laude/Honors- CGPA 3,18/4,00

Activities: Licensed swimmer at Yeditepe University Swimming Team, Member of Yeditepe University Career Committee, Member of Yeditepe University Law Association

Utrecht University, Utrecht/The Netherlands

LLB Law/Focus on Private International Law and European Law, European Union Student Exchange Programme, 2010

Activities: Member of International Exchange Erasmus Student Network

Karsiyaka Anatolian Highschool, Izmir/Turkey

Highschool, 2004-2008

WORK EXPERIENCE

Admitted to Istanbul Bar, 2014

Certified Translator and Interpreter, South Africa & Turkey

English-Turkish&Turkish-English, June 2016 / South Africa, May 2013 – Present / Turkey

Intertrust Group, Istanbul/Turkey

Relationship Manager & Lawyer, August 2014 - December 2015

- *I acted as the relationship manager and lawyer of Netherlands based consulting company assisting multinational and local clients with their daily legal works, co-sec matters, compliance issues, cross-border business transactions, business development and management consultancy on various matters as well as being the first point of contact for the clients. As relationship manager my main focus was to maintain strong relationships with prospective, existing national and international clients. Acquiring trust and corporate assignments from these contacts as well as developing new businesses.*

Ersnt&Young, Istanbul/Turkey

Lawyer, May 2013 - August 2014

- *Banking&finance project in establishment of a foreign bank in Turkey and applying for the bank permit. Providing legal advice and due diligence for the huge banking and M&A project in Turkey.*
- *Practiced in the area of corporate law with a concentration on legal support and advice to numerous national and multinational companies. Provided advises on general corporate law including incorporation, preparation of shareholders' agreements, board resolutions, liquidation, obtaining licenses and permits, legal due diligence, M&A(drafting contractual documentation such as SPA, SHA, JV agreements) and tax & legal structuring.*
- *Experienced in the field of litigation, employment law and immigration. Represented the clients before the courts and regulatory authorities as negotiating settlement agreements arising from contracts. Reviewed and drafted contracts of employment and personnel files. Practiced in immigration law as providing immigration advice, obtaining work and residence permits.*

The Embassy of the Republic of Turkey, Rome/Italy

Intern, August-September 2012

- *Performed intensive research on European Union-Turkey and Italy-Turkey relationship in terms of political, social, economic and legal. Reviewed recent developments and submitted reports analyzing changes effect on relations. Provided immigration services for Turkish and non-Turkish including passport and visa issuance in the Consulate department.*

Dr. Bilir | Martinovic | Steiner, Stuttgart/Germany

Intern, July-August 2012

- *Drafting legal documents under the supervision of registered lawyer in Germany.*

Herguner Bilgen Ozeke Attorney Partnership, Istanbul/Turkey

Intern, June-July 2012

- *Prepared litigation files and official letters to the local courts. Performed research on IP law files. Drafted contracts and legal documents.*

Turkish Industry & Business Association (TUSIAD) EU Representation, Brussels/Belgium

Intern, January-March 2012

- *Representing TUSIAD in social, political and legal conferences before the European Parliament, European Commission and European Council as well as representing Turkish business community within BUSINESSEUROPE(the Confederation of European Business). Informed the Turkish private sector on the latest developments taking place at the European level and drafting press releases.*
- *Writing research papers and meeting minutes of the relevant European Commission meetings in the Parliament.*

GSI Meridian Attorneys & Counselors, Istanbul/Turkey

Intern, August-September 2011

- *Drafted legal advice on corporate matters including energy law and drafted loan agreements. Performed legal research and analysis. Drafting a due diligence report on mining law.*

Birsel Law Firm, Izmir/Turkey

Intern, July-August 2011

- *Drafted minutes of the court meetings, resolutions and legal advice on business law matters. Prepared drafts of published and unpublished legal opinions.*

Paksoy Law Firm, Istanbul/Turkey

Intern, June-July 2011

- *Assisted in providing legal advice for different teams including banking & finance, litigation and dispute resolution, corporate and commercial. Worked in a big privatization project in Turkey.*

Notary Certificate, Turkey

Certification number 39732, November 2015 - Present (Pending)

SKILLS

Languages

Turkish, *Native*

English, *Fluent*

German, *Intermediate, B1 level, Goethe Institut*

French, *Elementary, Centre Culturel Français*

Computer

MS Word, Excel, Outlook and Powerpoint, *Advanced*

PUBLICATIONS

- Interview published on the national newspaper “Hürriyet Seyahat” dated 17/08/2014 about my travel to Africa & Personal travel website about my cultural experiences in Africa: www.afrikadusleri.com
- Mining Law Legal Memorandum, 2011
- “Berufsdiskretion Im Medizinischem Recht” Academic Paper presented at the Seminar Medizin und Recht II at the Universität Zürich, *Switzerland, 2010*

CERTIFICATES

- Hasso-Plattner-Institut of Design Thinking, *South Africa, 2016*
- Model United Nations at the University of Cape Town, *South Africa, 2016*
- Intertrust Professional Selling Skills, *Netherlands, 2015*
- Global Intertrust Academy: Commercial Skills, International Taxation, Legal&Compliance, *Paris, 2014*
- Ernst&Young Advanced Excell Training, *Turkey, 2014*
- Ernst&Young Legal and Taxation Training, *Turkey, 2013*
- Goethe Institut Zertifikat Deutsch Zeugnis, *Turkey, 2006*

AWARDS

- Istanbul Corporate Games first place award on behalf of Ernst&Young and qualified to attend the World Corporate Games in London at 2014
- Second place awards at Istanbul Cross-Continental Swimming Competition at 2013&2014
- First place awards at Gelsenkirchen/Germany Swimming Competition, Turkey National Swimming Championships, approximately 100 awards for first, second and third place finishes/Licensed swimmer

VOLUNTEER

- Reader for adults who are blind or visually impaired at Public Library to support their academic and personal reading
- Teaching swimming to children with mental or physical disabilities
- Tutor and volunteer at SHAWCO / University of Cape Town – Tutoring for math and English lectures to the first grades in disadvantaged areas/townships