

## RESUME

- **PERSONAL INFORMATION**

NAME: GEORGIOS  
SURNAME: GIANNOPOULOS  
DATE OF BIRTH: 12/11/1974  
PLACE OF BIRTH: KOMOTINI, GREECE  
ADDRESS: KRESNAS 15, KOMOTINI, GREECE  
TELEPHONE NUMBER: (+30)2531026469, (+30)6945089485  
E-MAIL: GGTGA2000@YAHOO.GR  
MARITAL STATUS: MARRIED, 1 CHILD

### EDUCATION

- 1993-2000 ARISTOTLE UNIVERSITY OF THESSALONIKI, POLYTECHNIC SCHOOL, DEPARTMENT OF ELECTRIC ELECTRONIC AND COMPUTER ENGINEERING
- 1992 HIGH SCHOOL DIPLOMA

### EXPERIENCE

- **December 1992 – May 1993**  
Bartender for club “Zero”, Komotini, Greece  
First Translation project for a family friend engineer, a technical manual of an industrial machine.
- **October 1993 – September 2000**  
Free agent translator for Translating company “Vavel” Greece.  
I worked on numerous projects of all kinds of translations, legal, scientific, Mathematical, technical, official documents, products descriptions, medical. The sizes varied from few pages to the biggest translation project I had ever taken 3 medical books of 1000 pages each about dermatological conditions and suggested treatments.
- **October 1995 – May 1996**  
Bartender for cafe “Eripio”, Thessaloniki, Greece
- **October 1996 – May 1997**  
Bartender for club “Acid”

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- **November 2000 – March 2002**

Practicing being an electric, electronic and computer engineer for “Tsinarelis Building Company”, Komotini, Greece  
(A necessary procedure in Greece in order to get permission to work as an engineer but it is an actual work)  
Engineering practitioner (Assistant engineer in 2 buildings projects, design, design application and building supervising)  
Secretarial duties  
Office organising

- **November 2000 – this day**

Free agent translator.

- **March 2002 – August 2003**

Greek Military service (A mandatory duty for every male Greek citizen)

- **September 2003 – September 2006**

System engineer – Sales executive advisor for “Matrix” Internet cafe, Thessaloniki, Greece

Supervising technical part of the cafe (servers maintenance, software upgrades, network maintenance etc.)

Presenting software products, negotiating and do the actual sale to other companies

Immediate solutions for urgent, unexpected problems in the actual cafe as well as providing the same service through phone for the customers.

During these 3 years of work I managed to have the system up and running 24/7 without any significant problems including scheduled maintenance.

I also got experience in a very interesting part of modern business, sales! I managed to get the sales of software and know-how up by 200%. I also performed as a CSR for the customers.

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- **September 2006 – June 2007**

System engineer – Sales executive advisor for Internet cafe «SUMADIJA»  
Belgrade, Serbia.

Planning, organising and executing the actual set up, work and maintenance of the Internet cafe.

Supervising technical part of the cafe (servers maintenance, software upgrades, network maintenance etc.).

Presenting software products, negotiating and do the actual sale to other companies.

Immediate solutions for urgent, unexpected problems in the actual cafe as well as providing the same service through phone for the customers.

Hiring, training and evaluating personel.

The result of 3 years of hard work was a contract offer from a Serbian business owner which resulted in innovative achievements for the information / technology business applying creativity, experience and personal skills and receiving valuable experience in the HR department.

- **September 2008 – March 2009**

Kitchen worker for Greek restaurant «MYKONOS», Kaatsheuvel, Holland

- **September 2009 – February 2010**

Software salesman (independent), Serbia

Presentation, negotiation, sale, maintenance (usually through phone or skype) of the products.

Using the good relations within Serbian market and applying hard work and valuable experience I managed to make some good earnings and also introduce some of the best modern Serbian software engineers which own their own companies or have crucial positions in major companies.

- **April 2010 – February 2013**

User of a specific software for statistic analysis concerning medical products for Professor Medical Phd Pashalis Mellios under the supervision of Medical science specialists for a specific program. Komotini, Greece

Performing as a data writer and secretary I got experience on the pharmaceutical industry, actual medications, medical practices and I managed to deliver everything on time for the man who trusted me with the job.

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- **April 2013 – July 2016**

Paralegal secretary, Komotini, Greece

In need of a job during times of major crisis in Greece I worked as a paralegal – secretary for a lawyer in Komotini. We worked on several international projects mainly broken contract terms based trials and my main duty was to translate English to Greek and Greek to English both written and spoken. We did a fine job succeeding in every single one of the separate cases.

- **SEMINARS**

October 1992 – January 1993

Computer use, data base, programming

A program funded by E.U. and executed by the municipality of Komotini, Greece

- **LANGUAGES**

- Greek (Mother, Native Language)
- 1989 Cambridge “Proficiency” diploma in English Language (excessive practice abroad)
- 2010 Good knowledge of Serbian language (living in Serbia for a long time, married to a Serbian)

- **COMPUTER KNOWLEDGE LEVEL**

MS Office, Excel, Internet, Programming (theoretical level), use of specific software

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- **SKILLS / QUALIFICATIONS**

Multilingual (Greek mother language, English fluently, Serbian good)

Excellent team player  
Dedicated and loyal  
Strongly decisive (initiations taken when needed)  
Self motivated  
Leading skills  
Eye for detail  
Accurate

Automobile and motorcycle driver's license  
Martial arts practitioner  
Amateur singer and actor  
Amateur Gamer