

Zachary Johnson

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zacharysjohnson.com

630-649-4347

Professional Experience

- 2015-Present Japanese Translator. ProTranslating. Miami, FL
- Translate documents from Japanese to English
 - Proofread, edit translations
 - Maintain strict deadlines and confidentiality agreements
- 2014-Present Japanese Tutor. Freelance. Grand Rapids, MI
- Create customized lesson plans
 - Research teaching and learning methods
 - Instruct and respond to students' individual needs
- 2012-2014 Assistant Language Teacher. Jet Program. Amakusa, Japan
- Designed, taught English classes grades 1-9
 - Created extracurricular, student-focused projects
 - Interpreted, translated for non-Japanese school visitors
- 2010-2013 Content Editor 2012-2013. Art Journalist 2010-2012. Sixty Inches From Center. Chicago, IL
- Edited contributor articles for spelling, grammar, formatting
 - Conducted, transcribed artist interviews
 - Developed offline projects to reach new audiences

Education

- 2010 BA in Art History. Arts Mgmt. Minor. Columbia College Chicago. Chicago, IL
- 2006-2010 Japanese. North Central College. Naperville, IL

Awards

- 2010 Magna Cum Laude. Columbia College Chicago. Chicago, IL
- 2010 Academic Achievement Scholarship. Columbia College Chicago. Chicago, IL
- 2006 Presidential Scholarship. North Central College. Naperville, IL

Volunteer Experience

- 2015 Avenue for the Arts Advisory Committee Member. Grand Rapids, MI
- 2015 Docent. UICA. Grand Rapids, MI
- 2005-2014 Orientation Coordinator. AFS Exchange Student Programs. Northern IL

Skills

- IT MemoQ, Adobe Creative Suite, MS Office, Filemaker Pro, PC & Mac OS
- Languages Japanese (14 years)