



Personal Information

FIRST NAME / SURNAME	Jaem Prueangwet
ADDRESS	324 Suthisarn Road, Huay Kwhang Bangkok 10310
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Work Experience

DATES	<u>November 2009 - Present</u>
POSITION	Freelance Translator (English-Thai)/ Note taker
RESPONSIBILITIES	- Translating documents as assigned, including academic papers, bank documents, legal contracts, TV series subtitles, market research interviews, news, etc. - Serving as a note taker/ rapporteur for conferences and training events
EMPLOYER	Self-employed

DATES	<u>October 2016</u>
POSITION	Rapporteur for the AICHR Training Programme on the Rights of Persons with Disabilities
RESPONSIBILITIES	Serving as a note taker for all the sessions, as well as producing the Executive Summary.
EMPLOYER	ASEAN Intergovernmental Commission on Human Rights (AICHR)

DATES	<u>June-July 2016</u>
POSITION	Rapporteur for the 2nd AICHR Dialogue on the Mainstreaming of the Rights of Persons with Disabilities in the ASEAN Community.
RESPONSIBILITIES	Serving as a note taker for all the sessions, as well as producing the Executive Summary.
EMPLOYER	ASEAN Intergovernmental Commission on Human Rights

DATES	<u>November 2015</u>
POSITION	Rapporteur
RESPONSIBILITIES	Serving as a note taker for a course on "Promoting Trade Union Strategies in Economic Integration and International Trade Policies in Globalisation
EMPLOYER	International Training Centre, International Labour Organisation

DATES August 2014 - August 2015
POSITION Resource Development Officer
RESPONSIBILITIES Handling funding portfolio for the organisation and supporting proposal writing.
EMPLOYER HelpAge International East Asia and Pacific (based in Thailand)

DATES November 2011-November 2012
POSITION Regional Coordinator
RESPONSIBILITIES Coordinating events, note taking and writing reports about the meetings as well as updating news of the organisation's works on the website.
EMPLOYER Friedrich Naumann Foundation

DATES 2009-2011
POSITION Trade officer at the Foreign Trade Department of Thailand
RESPONSIBILITIES Assisting the Legal Bureau in drafting laws and regulations concerning selected agricultural commodities
EMPLOYER Department of Foreign Trade, Ministry of Commerce, Thailand

Education

DATES 2008-2009
CERTIFICATION Master of Laws (All expenses including tuition fee awarded by the Royal Thai Government's Scholarship)
 International Business Law
INSTITUTION University College London

DATES 2004-2007
CERTIFICATION Bachelor of Laws
 International Law
INSTITUTION Chulalongkorn University