#### **Muhammad Elkhateeb**

English into Arabic Translator

Accuracy, Style, and above all, Commitment

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#### **Summary of Qualification**

I am an English into Arabic Translator with an extensive experience in Editing, Proofreading. I am a native speaker of Arabic with deep knowledge of English. I hold a bachelor's degree in political science, which provided me with a strong cultural background.

I'm equipped with the very attitude any translation work need; accuracy, creativity, and most importantly, commitment. I do not accept any task but the ones I feel confident enough to provide high quality translation on the agreed deadline, if not before.

I have a solid experience in wide-ranging specialization areas.

I am mainly specialized in software, video games, educational, marketing and health care translation.

# **Translation Experience**

#### > Software

I work regularly on the translation of Zoho software platforms. I contributed in Zoho applications; CRM, Writer, Report, Support, Creator and other applications.

# Video Games

I have been working on the Arabic translation of some of the most popular games, which include Fortnite (Epic Games), FIFA (EA Sports) and Goodgame Empire (Goodgame Studios) and others.

# ➢ Education

I work on the following accounts on regular basis: ELS Language Centers. DeKalb County Schools. Prince William Public Schools.

# > Marketing

I have translated and edited several websites and publications related to tourism and hospitality industry, such as: Rocco Forte Hotels and Jumeirah Hotels.

# > Health Care

I work regularly on translating and editing NHS and NHS Scotland public brochures and leaflets.

# **Career History**

2016-Present

# Freelancer Translator

2015-Present	LingoState Translation Agency	Heliopolis, Cairo
Translator/Editor		
2014-2015	MadarSoft	Alexandria
News Editor		
2012-2014	MadarSoft	Alexandria
Digital Marketing Specialist		

# Software & CAT Tools

- SDL Trados Studio
- memoQ
- Memsource
- XTM