

# CURRICULUM VITAE

JANE DAYANA TATAILLE

Freelance Translator  
French/Spanish/Haitian  
Creole/English



## **Personal Information:**

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Email: [dayanaforlife@hotmail.com](mailto:dayanaforlife@hotmail.com)  
Date and place of birth: July 9, 1992 in Port au Prince, Haiti  
Nationality: Haitian  
Marital Status: single

## **Education:**

1997 – 2010 Elementary School and High School  
Institucion Mixte „Le Baume de Galaad“  
Port Au Prince, Haiti  
2012 Bachillerato at Liceo Nocturno Sara Ortiz, Azua, DR

## **Professional Experience**

07.2015 – 07.2016 Secretary at Centro Technico de Idiomas (CETEIA)  
Azua  
07.2016 – 11.2016 Legal Secretary (Oficina Juridica); Azua  
11.2016 – now Accountant and Secretary at Mundi Ceramica, Azua

## **Other qualifications:**

Language skills: French (mother tongue)  
Haitian Creol (mother tongue)  
Spanish  
English  
IT skills: MS Office

## **Sejours abroad:**

since 2012 living in Dominican Republic  
(official language: Spanish)

## **attended Training Seminars:**

IT Secom (Servicio Computarizados Azuana)  
Human Relations and Clients service Secom (Servicion Computarizados Azuana)  
French Expression Radio Tele Caraibes

**attended additional Trainings:**

08.2013 – 2 weeks intensive advanced Bibel school, Santo Domingo, Dominican Republic

**Hobbies:**

Reading, Music, Dance

Voluntary work as preacher/teacher of an international nonprofit organization in Haiti and Dominican Republic

September 9, 2017

Dayana Tataille