

Ecenur Şahin

Translator/Interpreter

Contact Information

E-Mail : ecenursahinn@gmail.com
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Cell Phone : 90 (554) 621 69 24

Personal Information

Total experience : 5 Years
Employment status : Working
Educational Status : University (Graduate)
Marital Status : Single
Nationality : Republic of Turkey
Date of Birth : 14.01.1994
Place of birth : Turkey - Kayseri
Driver's license : B (2012)

Summary

Hello Reader,

My name is Ece and I am a professional translator/interpreter in EN-TR language pair holding a BA in Translation Studies.

Although I am quite enthusiastic about Advertising/Marketing and Literary translations as there is room for my imagination, I am highly qualified in translation of legal and medical texts supported by classes I chose to take during my studies.

I graduated from school in 2016 and I have been translating freelance since my 3rd year in school. My experiences are based mostly on legal translation such as lease contracts, articles of organization and notarial documents. Being raised by lawyer parents inevitably contributed to my strong command in legal parlance in Turkish language. I have an obsessive personality which I try to channel to researching. This approach helps me finish my works only satisfied.

Along with working freelance in translation, I have also been working in house in different sectors that is mostly food and beverage. I have strong communication skills and I love providing quality service therefore I chose to work in food and beverage sector. I have worked under titles differing from server to operations manager in different countries which ultimately added hard-earned experiences in life as well as business and language skills.

I have traveled alone in North America, Europe and Asia since I was as young as 19 years old which helped me gain and structure what I believe is one of the most important skills in life; looking from different perspectives. I apply this skill to every step I take in life including professional acts. Consequently, I believe I create unique and favourable work at whatever I do.

All above statements are the main reason why I want to keep pursuing my career in languages as it enables me to communicate with people in a shared language.

I will never stop exploring my skills and pushing my limits.

Thank you very much.

Ece

Job Experience

Restaurant Operations Manager

Walter's Coffee Roastery / The Dubai Mall Branch

08.2016-05.2017 (9 months) Dubai - U.A.E. Full-Time

Pre-Opening

- Consulting on brand
- Completing Legal Requirements such as certifications, permits from Dubai Municipality and Dubai Mall, trainings, papers
- Recruitment and trainings
- Following up Design and Construction Company progresses
- Finding Suppliers

Post-Opening

- Recruitment
 - Cash Management
 - Inventory and Supplying
 - Marketing - Social Media
 - Expense Reports, Sales Reports, Waste Reports
 - Customer Relations
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Barista

Walter's Coffee Roastery

06.2015-01.2016 (7 months) İstanbul(Asya) - Turkey Part-Time

Freelance Translator

Freelance Translator/Interpreter

09.2014-... (3 years, 1 month) Freelance

Customer Relations Staff

Winn-Dixie Stores

05.2014-10.2014 (5 months) Destin - USA Full-Time

Barista

Gaylord Texan Convention Center/Marriott Hotels

06.2013-09.2013 (3 months) Dallas - USA Full-Time

Education Information

University (Bachelor's Degree)

Yeditepe University - (Formal Education)
Faculty of Arts and Sciences, Translation

09.2012-06.2016

Studies (English) - Outstanding Success
Scholarship (%100)

University (Bachelor's Degree)

Catholic University of Leuven - (Formal Education)

09.2014-01.2015

Faculty of Arts and Sciences, Translation
Studies (English) - Support Scholarship (%100)

High School

Neveshir Anatolian Teacher Training High School

06.2012

Foreign Language

 **Foreign language**

	Reading	Writing	Speech
English	Advanced	Advanced	Advanced
German	Basic	Basic	Beginner
Spanish	Intermediate	Intermediate	Basic

 **Competencies**






Computer Skills MS Office, Adobe Photoshop

Certificate Information

Advanced Food Safety

GEMS - 01.2017

Skills

- Image Editing Tools 
- Financial Planning / Control 
- Project Management 
- Time Management 
- Cash Management 

 **Scholarships/Projects**

100% Success Scholarship granted by Higher Education System (YOK) in Turkey
Monthly allowance granted by Yeditepe University (Private)



Additional Information

Hobbies : Photography, writing, arts

Smoking : I smoke outside of working hours.

CV Last Updated : 24.10.2017