

## PERSONAL INFORMATION

## ANASTASIA KANIKLIDOU

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Nationality : Greek / Cypriot

## WORK EXPERIENCE

09/ 2016 – present **Freelance translator/ Attorney- at -law**

10/ 2005 - 08/ 2016 **Vgenopoulos & Partners Law Firm**  
Associate attorney-at-law/ Translator

06/ 2005 -10/ 2005 **Angeliki Dafni & Partners Law Office**  
Trainee attorney-at-law

## EDUCATION AND TRAINING

2004 – 2005 **LLM In Information Technology & Telecommunications Law**  
University of Strathclyde, Glasgow, United Kingdom

2002 **Erasmus student, Faculty of Law**  
University of Lund, Sweden

1998 - 2004 **LLB Bachelor of Laws**  
National and Kapodistrian University of Athens, Faculty of Law

## LANGUAGES

Mother tongue **GREEK**

Other Languages **ENGLISH** – Certificate of Proficiency in English (Cambridge University)  
**FRENCH** – Diplôme de langue et littérature françaises (Sorbonne II)  
**Spanish** – Diploma de Español como Lengua Extranjera – Nivel Intermedio (Instituto Cervantes)

## AREAS OF SPECIALIZATION

- **Legal** – Shipping/ Maritime content (legal documents with special emphasis in the shipping/maritime sector, lawsuits, court decisions, orders, injunctions, settlement agreements, extrajudicial declarations, Powers of Attorney, Minutes of BoD, Minutes of Shareholders, corporate documents, certificates, approval acts/ licences, vessel's survey reports etc.)
- **Finance** – Banking content (Loan Agreements, Mortgages & Guarantees, Corporate documents, such as articles & memorandum of association, Minutes of Shareholders/ BoD), due diligence reports
- **Laws, Rules and Regulations**
- **EU Texts**

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**COMPUTER SKILLS**

- MS Office (Word, Excel, PowerPoint- ECDL), advanced internet skills, user of MAC OS and Windows, Adobe Acrobat
- CAT Tools: SDL Trados Studio 2017, Memsource

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**SERVICES**

- Translation, Editing, Proofreading

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**ADDITIONAL INFORMATION**

- Providing official/ certified translations
- Daily output: 1,500 – 2,000 words
- Consistency with deadlines
- Ability to communicate with clients, flexibility
- Experience in initiating, organising and completing projects
- Confidentiality and discretion

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**MEMBERSHIPS**

Since 2006 Member of the Athens Bar Association