



Ananda Basti - 14, Hattiban
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Education

Mahendra Multiple Campus, Nepalgunj

- Master's Degree in Management (MBS)

Mahendra Multiple Campus, Nepalgunj

- Bachelor's Degree in Management (BBS)

Tri-Chandra Multiple Campus, Kathmandu

- Intermediate in Science (ISc)

Jaya Bageshwori EM School, Nepalgunj

- School Leaving Certificate (SLC)

Professional Skills

19+ years of experience in Concept / Proposal Design, Fundraising, Planning, Implementation, Monitoring and Evaluation, Documentation and Reporting as per donor's compliance, Training and Facilitation, Strategic Partnership Development, Effective Coordination and Partnership.

Amar Shrestha

Experience

Nov 2017–Present

Interpreter, Translator, Proofreader • Remote •
Various Interpretation and Translation Companies

Nov 2017–May 2018

Chief Executive Officer • Kathmandu • Himalayan
Consulting Group Pvt. Ltd.

Nov 2016– Dec 2016

Emergency SIMEX Officer • Kathmandu • United
Nations World Food Programme (UN - WFP)

Nov 2015–Mar 2016

Head of Sub Office • Dolakha • United Nations World
Food Programme (UN - WFP)

Jun 2015–Oct 2015

Head of Field Offices • Dolakha • United Nations
Children's Fund (UNICEF)

May 2010–Sep 2014

Coordination Analyst (Development) • Nepalgunj •
United Nations Resident Coordinator's Office (UNRCO)

Sep 2009–Apr 2010

PPCC Coordinator • Kathmandu • Partnerships for
Protecting Children from Armed Conflict (PPCC)

Nov 2007–Feb 2009

Head of Regional Office • Surkhet • International
Rescue Committee (IRC), Nepal

May 2005–Oct 2007

Protection Field Officer • Nepalgunj • International
Committee of the Red Cross (ICRC)

May 2004–May 2005

Head of Regional Office • Nepalgunj • SAATHI Banke

Dec 2002–May 2004

Project Coordinator • Nepalgunj • Social Awareness for
Education (SAFE), Nepal

Dec 1999–Dec 2002

Community Mobilizer • Nepalgunj • Rural Urban
Partnership Program (RUPP/UNDP)

Area of Expertise

Humanitarian Assistance, Disaster Management, working with victims of Emergency and Natural Disasters, Child Protection, Rights Based Advocacy (Child/ Women/ Human Rights), GBV, GESI, Youth employment, Socio-Political-Economic Analysis, Proposal and Report Writing, Community/Social Development Initiatives, Micro-Entrepreneurship Development, livelihood support.

Personal Skills

Mastered in Computer Applications (hardware/software), Fluency in English and Nepali communication skills, Training and Facilitation Skills

Professional Interpretation (including live interpretation), Translation, proofreading and scripting (audio/video) skills in Nepali, Hindi and English languages for general, technical (including software translation), Specialization in medical, legal, social, business, marketing and general issues using Interpretation software/interface and Zoom. Completed online mandatory and essential training for interpretation services.

Freelancing services (since 2001)

Capacity building trainings and facilitation, monitoring and evaluation, proposal and report writing. I have been appreciated for charismatic facilitation skills.

Translation, Interpretation, Proofreading, Transcribing (audio/video), simple voiceover tasks being associated with translation / interpretation companies abroad since 2017.

Summary of experiences:

I have more than 19 years of professional working experiences with UN agencies, INGOs and local NGOs mostly in Managerial and Officer level positions. I have experience working with the children, youths, minority and disadvantaged groups affected from conflict, natural disasters and emergency situations. I have large experience in office management, administrative, human resource and financial management apart from grants management, concept and proposal writing, monitoring and evaluation, and report writing apart from capacity development, training and facilitation skills. I have mastered in computer applications including hardware and software.

Training and Facilitation

Participated and facilitated in various national and international level trainings, orientation and workshops on Disaster Management, Women, Child and Human Rights Issues, Conflict mitigation and resolution, Conflict Sensitivity, Do-No-Harm Initiatives, Psychosocial Counselling, Capacity Building, Micro Entrepreneurship, Cash Based Transfer, Livelihood, Gender and Social Inclusion, Community leadership and other social issues.

Language Preferences

English, Nepali, Hindi, Awadhi, Tharu

References

[Available upon request.]

I hereby declare that all the data mentioned here are true to my knowledge.

- **Amar Shrestha**
- Date: 15 November 2022