

PERSONAL INFORMATION

Manuela Amato



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WORK EXPERIENCE

06/2016–03/2017

Waitress

Cascina Drive In, Biella (Italy)

Waitress

Cashier

Chef

10/2011–06/2012

Cashier

Mc Donald's, Biella (Italy)

Cashier

Salesperson

Cleaner

02/2011–02/2011

Waitress

Vecchio Mulino, Valdengo (BI) (Italy)

EDUCATION AND TRAINING

09/2012–11/2016

Bachelor's degree in Foreign Languages

University of Turin, Turin (Italy)

In particular Japanese and German

01/04/2017–04/08/2017

Exchange student at Gakushuin University, Tokyo

PERSONAL SKILLS

Mother tongue(s)

Italian

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
Japanese	B2	B2	B2	B2	B2
English	C1	C1	C1	C1	C1
German	A2	A2	A2	A2	A2
French	A1	A1	A1	A1	A1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Communication skills Good communication skills with clients

Organisational / managerial skills Good leadership skills
Good work team member
Great organizational skills
Good problem solving skills

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Independent user	Basic user	Basic user	Basic user	Basic user

Digital skills - Self-assessment grid

ADDITIONAL INFORMATION

Courses