

SENIOR LINGUIST, PM

Details

Bulgaria +359887000996 galexa.pro@abv.bg

Links

<u>LinkedIn</u>

ProZ.com

Voice123

Skills

Ability to Multitask
Effective Time Management
Communication Skills
Ability to Work Under Pressure
Ability to Work in a Team

Languages

English	
Bulgarian	
Czech	
German	
French	
Slovak	
Russian	
Polish	
Ukrainian	

Hobbies

Travelling, Reading, Gardening, Fishing, Hunting

Profile

- Academic Director & Head Teacher of English Cambridge TKT Complete
- Multilingual translator & Interpreter State Sworn (01199-1/2018)
- Psychotherapist & Consultant children and adults

Present occupation

Executive Manager, Galexa Education and Consultancy, Bulgaria

DECEMBER 2009 - PRESENT

Planned end executed the strategies for development of the company in 3 areas:

- 1. <u>Translation and interpretation</u> from <u>English</u>, <u>Bulgarian</u>, <u>German</u>, <u>Czech</u>, <u>French</u>, <u>Polish</u>, <u>Russian into BG & EN</u> /CPE-C2/ in <u>Energy & Nuclear</u>, <u>Legal</u>, <u>Financial</u>, <u>Medical</u> and <u>Psychology</u>. Proficient in Trados Studio, Polyglot, other CAT tools.
- provided simultaneous interpreting of international negotiations, mediated by the European Bank for Development, hired by the Bank
- simultaneous interpreting & translation at a WANO assessment at the Kozloduy NPP, hired as a vendor by KNPP
- interpreted various online conferences in the past 2 years via Zoom
- achieved a stable workflow of around 3000 w/d in cooperation with over 20 international long-term clients at rates €0.08/word translation and proofreading
- VO services in English, Bulgarian, Czech, Polish & Post-Edit (educational, IVR & marketing, seminars, presentations) in a professional studio
- translated 7 books from English and Czech fantasy, history, nutrition, psychology
- subtitled more than 300 movies and TV series in 10 years for Deluxe Digital Studios
- 2. Methodology & Teaching (English, German, Bulgarian) more than 500 students
- 90% success rate in terms of exams and certifications among highschoolers, the youngest students to pass Cambridge FCE were 12 years old. Successfully prepared more than 30 children for the CPE exam. University admission rate 100%
- two National Competition prizes /2019 & 2022/, multiple smaller-scale awards
- created and implemented a specialized corporate course for Operational Engineers at the Kozloduy NPP, 40 students in 5 groups General & Nuclear English
- achieved compliance with the EAQUALS standards in terms of HR management, Communication management, Academic & Teaching process management
- certified in Cambridge Teaching Knowledge Test Core Modules- Background to language learning and teaching, Lesson planning and use of resources for language teaching & Managing the teaching and learning process
- 3. Psychotherapy & Psychological consultations children and adults
- confirmed improvement in the process of social integration and interpersonal communication at school and work environment of over 50 people
- successful therapy of food disorders & body acceptance issues among teenagers
- organised over 50 family conflicts resolution meeting all participants report 80 to 100% resolution rate or considerable improvement of the relationship
- performed informational panels and group discussions for peers (up to 15 people) for pedagogical specialists in terms of emotional management in the classroom

Education

Master's in Psychology, Veliko Turnovo University "Cyril and Methodius" 2014 - 2020

Master's in Slavic Philology, Sofia University "St. Kliment Ohridski"

Bulgarian and Czech - major; Slovak and Russian - minor; Polish and Ukrainian

Specialist in English and German, Foreign languages Highschool

Qualifications

Certificate of Proficiency in English - Grade A, Cambridge ESOL

Hypnosis and Hypnotherapy, European Association of Applied Psychology 2022 - 2022

Emotional Intelligence, International Society for Emotional Intelligence

Czech Langauge & Literature, Charles University Prague 2006 – 2006