

CV

Erika Nybye Gunnarsdóttir

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Born March 14th 1992 (26 years old)

CV in English:

LINKEDIN

www.linkedin.com/in/erikangunnarsdottir



Cover letter

I am a linguistically gifted communications specialist and have a flair for text production, writing and translation. I master the Danish and English languages to perfection, which is reflected in my vocabulary. I am finishing my Master's degree in Business Language and Communication (cand.ling.merc) which will certify me as European Master of Translation (EMT). I am a passionate learner, and this passion drives me to excel within the English and Danish language.



Education

August 2016 | June 2018

Erhvervsprog og International Erhvervskommunikation | cand.ling.merc |
European Master of Translation (EMT)
BSS | Aarhus Universitet

August 2013 | June 2016

International Virksomhedskommunikation | Engelsk og Europæiske studier
BSS | Aarhus Universitet

- Diplom will be shown per request
- Bachelor's thesis in intercultural communication and nonverbal communication

January 2015 | May 2015

Exchange

Glasgow School for Business | Glasgow Caledonian University

- European Business
- Marketing Communication
- Managing Culture and Diversity in Organisations

Experience

Vindstød | December 2016 - present

Student assistant | Inge Lehmanns Gade 6, 8000 Aarhus C | DENMARK

MedieHus Danmark | January 2016 - December 2016

Student assistant | Klamsagervej 19B, 8230 Aabyhøj | DENMARK

FIRED DUE TO CUTBACKS

EG Data, EG Public | September 2015 - January 2016

Studentermedarbejder | Dusager 25, 8200 Aarhus N | DENMARK | Connie Hornemann Rasmussen *Letter of recommendation in Danish included in CV*

FIRED DUE TO CUTBACKS

Cure4you ApS | March 2014 - October 2015

Student assistant | Åbogade 15, 8200 Aarhus N | DENMARK | Henrik Gundsø *Letter of recommendation in Danish included in CV*

Tutor | May 2012 - present

Tutoren.dk

Herning Centralbibliotek | October 2008 - September 2014

Bogopsætter | Brændgaardvej 2, 7400 Herning | DENMARK *Letter of recommendation shown per request*

DGI-Huset Herning | October 2011 - February 2012

Receptionist | Kousgaards plads, 7400 Herning | DENMARK

Fitness World A/S | May 2011 - October 2011

Receptionist | Viborgvej 99, 7400 Herning | DENMARK *Letter of recommendation shown per request*

Equinox Fitness Herning | December 2009 - May 2011

Receptionist | Viborgvej 99, 7400 Herning | DENMARK

KABOOKI A/S | June 2005 – 2012

Warehouse worker | Rønnevej 1, 7400 Herning | DENMARK *Letter of recommendation shown per request*

Volunteer experience

Glen Afric | September 2014

Frivillig | Hartbees Port | SOUTH AFRICA

Commerciel Magazine | September 2013 – May 2014

Journalist | Studenterlauget | DENMARK

FIRED DUE TO CUTBACKS

Translation Experiences

Translation for Xplanation – texts regarding European Parliament

Translation for Wix – responsibilities product and marketing

Translation for artist Lone Hedegaard

Translation experience for students

Total experience – 5 – 6 years

IT Qualifications

- Super user of MS Office
- Super user of social media

- Trained in eClub
- Trained in ClubLead
- Trained in Freshdesk

- Familiar with eGruppe
- Familiar with Navision

Linguistic Qualifications

- Danish Native
- English Native
- Scandinavian Understand/read
- Spanish Basic/read
- German Basic/read
- Portuguese Basic/read
- French Basic/read

- TOEFL ITP May 2014 (Test of English as a Foreign Language) score 100/120
- Erasmus+ OSL assessment: Level C2