



# Anamaria Calinescu

EN>RO, RO>EN INTERPRETER/  
TRANSLATOR

## Details

+4407557391234

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## Links

[Proz member](#)

[Linkedin](#)

## Skills

Multitasking Skills

Cultural Awareness & Intelligence

Time Management & Multitasking

Self-Management &  
Self-Motivation

## Languages

English

Romanian

## Profile

Throughout my work history, I have gained experience in dealing with a wide range of clients, that taught me to communicate clearly & effectively with people from all social & professional backgrounds and to work in an efficient, organized manner.

## Employment History

### English-Romanian Interpreter, LanguageLine Solutions

November 2021-Present

Providing interpreting services for a variety of organizations, among NHS, Police, Council

### English-Romanian Interpreter, Word360

September 2020-November 2021

Brought forth a consistent track record of reliability and punctuality

### Quality Assurance Technologist, Elisabeth-the-chef (Senoble), Royal Leamington Spa

2017- 2019

Conducting investigations on customer complaints and working to minimize complaints within the factory

Writing concessions and ensuring the concession handling system is effectively managed  
Sending extension requests to suppliers for items that went out of date

Issuing and signing briefings with relevant departments

### Quality Assurance Technician, Mission Foods, Coventry

2015 – 2017

Troubleshooting day to day technical challenges that may arise and using problem-solving skills to address and resolve

### Customer service Agent, Helloprint, Valencia

2012 – 2014

Getting in contact with customers facing issues and solve them in the best and fastest way possible, guiding customers with their orders over the phone, through email or by chat

Finding new ways to optimize processes with the goal of minimizing the number of complaints received.

Handle short translations, review the web page to and any errors and improve templates to answer clients

## Education

### Business Management, University of Bedfordshire, Birmingham campus

2019 – PRESENT

### University Bachelor's Degree, Dunarea de Jos, Faculty of Letters, Galati

2007 – 2010

Specialized Field of English and French Language & Literature

## **Memberships**

**Institute of Translation & Interpreting Group**

**Translators Without Borders (TWB)**

## **COURSES**

**Microsoft Office, PowerPoint,**

**Internal Auditor Training Diploma**

**HACCP Level 3 Award in Food Safety Supervision for Manufacturing (QCF)**

**First Aid Course Certificate**