

TOUFIK GOUIGAH

- * SENIOR TEACHER
- * MANAGER - ADMINISTRATOR
- * TRANSLATOR - INTERPRETER



Experience

1. SENIOR PRIMARY TEACHER

Public Primary School, Boumerdes, Algeria | 2011 – 2022

- Dealing with pupils from 7 to 10 (all primary grades).
- Integration of modern teaching strategies for better results.
- Consideration of child psychology and emotion in teaching.
- Implementation of strategies adapted to young learners.
- Enhance linguistic communicative skills and practices.
- Preparation of objective-focused learning activities.
- Professional classroom/task management.

2. TEACHER OF ENGLISH

University of Boumerdes, Algeria | 2017 - 2017

- Explanation of the use of English in the political context.
- Role of the language in promoting international relations.
- Teaching specific English to (Master's) students.

3. TEACHER OF FRENCH

State Academy, Algeria | 2016 - 2017

- Teaching specific French to agents of different sections.
- Use of the French language for (military/geopolitics).
- Communication and information in French.

4. EXECUTIVE MANAGER

Nour Alkalam Language School, Algeria | 2018 - 2020

- Supervision of implementation of successful teaching strategies.
- Lesson plan, curricula adaptation and enrollment schedule.
- HR management; staff selection and teacher training.
- Supervision of customer services and progress.

5. TRANSLATOR/PROOFREADER (Ar/Eng/Fr)

Proz/Upwork/Fiverr/Mostaql, Algeria | 2011 - Present

- Translation of different files in Arabic, English and French.
- Translation of articles, papers, research and reviews.
- Interpretation services during personal meetings, interviews
- Proofreading services in Arabic, English and French.

Education

Master's Degree in Translation

University of Algiers, Algiers | 2015

Bachelor's Degree in Translation

University of Algiers, Algiers | 2011

Baccalaureate of Arts

Secondary School, Boumerdes | 2007

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Interests

- **Language and Education:** learn, teach and promote foreign languages and communication.
- **Society and Youth:** encourage and participate in youth promotion (intercultural meeting).
- **Travel and Discovery:** improve learning through discovery and experience.

Skills

Languages

Arabic (native)	
English (proficient)	
French (proficient)	
German (average)	
Turkish (beginner)	
Chinese (beginner)	

Computer-Media

MS Office	
Web	
Social Media	

Personal

* Child psychology	
* Acquisition strategy	
* Management & customer services	
* Driving licence B	