DANIELA ACOSTA

Toronto | LinkedIn: @Daniela-Acosta-Ruiz | ProZ Profile: https://www.proz.com/profile/2532313 |

dacostaruiz@gmail.com

EDUCATION

- **Universidad Autónoma de Chihuahua** | Bachelor of Arts in English   **Chihuahua** | 2010-2015
  (Certified by World Education Services)
- **York University** | Master's in Conference Interpretation   **Toronto** | 2021-Present

WORK EXPERIENCE

Spanish < > English Translator | Translapro (2014-2021)
- Handled translations in the legal, financial, technical, industrial, academic, and electoral sectors
- Presided over the transcription of audio files to prepare them for translation
- Oversaw the final delivery of documents to the client including proofreading and formatting

Interpreter | Translapro (2017-2021)
- Spearheaded interpretations in the medical field, industrial and manufacturing arena, fiscal and judicial audits, and government events.
- Collaborated as a conference interpreter for renowned speakers such as the 2006 Nobel Prize George Smoot and Dr. Natasha Campbell-McBride
- Partnered with the U.S. Attorney Generals to conduct training for the Attorney General Offices in Mexico.

Marketing Ghostwriter | Freelance (2016-Present)
- Generated conceptual content for a diverse list of brands in the lifestyle, wellness, and health niches
- Provided copywriting and editorial support for marketing materials
- Produced high-quality, engaging, and relatable content with a quick turnaround

LEADERSHIP

Project Manager | Translapro (2018-2021)
- Coordinated the reception and delivery of documents
- Managed a team of translators, from recruiting to training
- Supervised linguistic review of translators

SKILLS

CAT Tools	Excellent communicator
Proofreading and editing	Highly organized and detail-oriented
Professional proficiency in English and Spanish	Dedicated team player