

EDUCATION

Macaulay Honors College, Brooklyn College; Brooklyn, New York – 2012- 2016
Summa Cum Laude, Major: Children and Youth Studies, Minor: Psychology

Waseda University; Tokyo, Japan- 2014
Completed course in Intermediate Japanese

Freie University; Berlin, Germany- 2015
Completed course in Elementary Germany

Brown University; Providence, Rhode Island- 2013
Completed course in Positive Psychology

EXPERIENCE

Service Coordinator, Community Access; New York, NY – February 2017- Present

Case manager for an average of 12 clients. Tasked with providing clients with supportive services, referrals to medical appointments and videography of stories within the agency. Experienced in harm reduction counseling practices, crisis management, person-centered service planning, and positive psychology. Supervised and mentored interns from a peer-specialist training program. Planned and arranged extracurricular activities and events for clients.

Bartender and Server, Samurai Mama and Samurai Papa; New York, NY – May 2016- February 2017

Specialized in cocktails featuring Japanese spirits. Assisted owner in translating menu from Japanese to English and marketing through social media.

Assistant Editor, Education Update; New York, NY – January 2015- July 2016

In charge of writing articles, covering important events, interviewing influential figures and compiling the paper on a bimonthly basis.

Guest Services, JETRO (Japan External Trade Organization); New York, NY – June 2016

Translated and provided information to visitors at the 2016 Summer Fancy Food Show about Japanese foods, markets, and support services for businesses interested in expanding to Japan.

Vice President of Operations, Kyoko Honda Jewelry; New York, NY – June 2014- July 2016

Director of all business and administrative aspects regarding Kyoko Honda Jewelry, such as customer service, shipping, involvement with industry events, word processing, creating spreadsheets and management of social media in both Japanese and English.

Key Holder, American Apparel; New York, NY – 2009-2010

Responsible for managing staff and store income reports, opening and closing the store as well as providing customer service. Experienced with RetailPro software.

SKILLS

- **Experienced with Apple computers and Microsoft Office**
- **Fluent in Japanese, proficient in Spanish, studying German**
- **Experienced in photography with Canon and Sony DSLR cameras and 35mm film**
- **Trained in peer mediation and crisis management skills**
- **Certified in CPR and administering Naxalone (Narcan)**

HONORS

- **Recipient of the Dean's Scholarship for the Summer@Brown program**
- **Recipient of the Thomas Jefferson Award for Community Service**
- **National Honors Society Inductee and President**
- **Dean's List at Brooklyn College**