

# Mr; Haroune HELAILI Was born on November 12<sup>th</sup>, 1987 at Akbou, (Algeria). Specialized translation on; Arabic- French- English (Master degree). Marrital status: UNMARRIED

Algerian nationality.

Phone Number: +213 554 909 165 / +213 697 705 330. Adress: Aguemoune, Beni Maouche, Bejaia zip: 06107. E-MAIL: harounehel@yahoo.fr

Subject: Genric application for a job.

### **EDUCATION:**

- <u>2007-2010</u>: Licence degree on Translation And Interpreting; Arabic, French And English Combination at the university of Béjaia.
- <u>2010-2012</u>: Master degree on Specialized Translation, speciality: Arabic, French And English Translation, at the University of Béjaia.
- 2011: Professional Management Of Companies Diploma At International University Of Carolina.

## **WORK EXPERIENCES:**

- 1- From 04-2017 until now: Project Manager at EGT- PH HELAILI YAHIA.
- 2- From 09-2013 to 10-2013: Teacher of French language at OUARI MOHAND SEDDIK primary school.
- 3-From 02-2012 to 05-2012 Translator Training at AMEL SEKKAL Legal Translation Office.
  - 4- Between 2014 and 2016: Summer job as a head Waiter at Restaurant AGHILAS.

### OTHER SKILLS:

- Perfect master of Microsoft office (word, excel, power point and publisher).
  - Perfect master of network tools.
  - excellent sense of communication.

### LANGUAGUES:

- TAMAZIGHT: Mother language

- ARABIC: Fluent - FRENCH: Fluent - ENGLISH: Good

# **COMPLIMENTARY INFORMATION:**

- Have a driving license (B) since 2011.
- Military service card is acquired since 10-2017.
  - Ensured residance in Algiers.