**Mirvat Al- Ayoubi**

**Contact Details**

Address: 20 Amesbury Avenue 2162, NSW

Mobile: 0424 772 222

Phone: 9786 5377

Email Address: mirvat-elayoubi@hotmail.com

Dear Principal,

I Would like to express my interest in teaching Arabic at your school. I am confident that my experience and skills would be an asset to your students learning and development.

As a teacher, I can motivate students in ascertaining their inner strengths and abilities and discovering what truly inspires them. I aim to provide a stimulating learning environment that encourages students to trust their own opinions, while fostering confidence in order for students to realize their full potential.

Through my teaching experience, I am always organised and focussed. I vary my instructional methodologies to incorporate diverse activities and materials to engage and interest students. By understanding human behaviour and acknowledging the many different learning styles of students, I easily establish and maintain an excellent rapport with students. When faced with challenges, I succeed in utilizing a variety of strategies to motivate and encourage positive interaction.

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Yours Sincerely

Mirvat Alyoubi

Enclosure: Curriculum Vitae

**Curriculum Vitae**

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**Professional Profile\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Self-directed, enthusiastic educator with a passionate commitment to student development and the learning experience. Skilled in the design of challenging, enriching and innovative activities that addresses the diverse interests and needs of students. Possess outstanding communication skills; present information in a variety of ways, emphasizing relevance of class material to the classroom. Active team member who effectively collaborates with all levels of staff members and establishes quality relationships with students.

**Education/ Qualifications**

Institution: University of Western Sydney

Qualifications: Degree in Education (Secondary) – Post Graduate

Completed: 2011

Institution: Bankstown TAFE

Qualifications: Diploma in children’s service

Completed: 2008

Institution: Bankstown TAFE

Qualifications: Certificate lll in children’s Services

Completed: 2007

Institution: Bankstown TAFE

Qualifications: Certificate l, ll and lll administration / Office technology

Completed: 2004

Institution: Girls high school

Country: Lebanon

Qualifications: HSC

Completed: 1991

**Employment History**

Position title: Arabic Teacher

Employer: El- Saddiq Primary School, Yagoona

Responsibility:

* Provide the knowledge for different level of needs
* Support and assist the children in the long term period
* Observe and encourage children to reach their highest potential
* Maintain a safe and hygienic environment at all times
* Teach the Arabic language to children aged from 7 – 13

Position title: Currently a dental assistant and administration office

Employer: Community, Liverpool

Responsibility:

* Support and assist the dentist
* File management

**Skills**

* Great communication skills
* Patient
* Determined
* Organised
* Reliable
* Committed to undertake study
* Confident writing and speaking skills
* Time management skills

**Additional Information**

* Current NSW First Aid Certificate
* Covered several units in relation to children’s services integrated in my actual course of study :
* Identify and response to children and young people at risk of harm
* Co-ordinate work environment
* Co-ordinate work
* Manage workplace OHS management system
* Participate in work environment
* Fluent in English
* Fluent in Arabic and some French
* Computer Literate

**Referees**

* Michael Yaghi

 Dentist

 0414670497

* Mark Geerin

 Teacher / Outreach

 South Western Sydney Institute of TAFE

 0408645735

* Leandra Negrini

 Head Teacher

 Bankstown Institute of TAFE

 97805666