
Ehsan Keivani

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Professional Summary

Dedicated English-Persian and Persian-English translator with 19 years of experience working in professional and scientific communities. Exceptionally accurate translation skills, including simultaneous translation between all parties during teleconferences and in-person meetings. Diverse translation work including proprietary scientific materials and large-scale executive organization documents. Consistently relied upon for verification and correction of translated materials. I am passionate about facilitating productive cross-cultural relationships and have created extensive informational material and coursework to help colleagues understand and develop cultural sensitivity.

Skills

- Fluent both in English and Persian, including colloquialisms, business vocabulary, and scientific terminology. Experienced with several computer programs, including Microsoft Office, Ace Translator, and TRADOS. Comfortable with both verbal and written communication, including preparing and giving presentations.
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Work Experience

Senior Translator

2015-present

- Translate written and verbal communications between English and Persian.
- Serve as translator for teleconferences as required for international commercial purposes.
- Mentor intern translators and business promoters, including teaching internal professional development courses and reviewing final project materials.

Translator

2007-2015

- Translate written and verbal materials between English and Persian in Iran's first round-the-clock English language TV channel.
- Serve as translator for journalistic texts on Press TV's website and newsroom.
- Simultaneous interpreter for live programs on Press TV.
- Consecutive interpreter at international conferences and summits.
- Participated in intensive professional training program translating written and verbal communications.
- Completed final project translating proprietary scientific study materials, including procedures, observations, methodologies, and results.

Part-Time Receptionist

2000-2007

- Served as front desk attendant, including answering phones, greeting visitors, scheduling meetings, and maintaining front lobby. Guiding tourists and assisting them for shopping and sightseeing.

Education

2012-2014 Master of Art in English Literature, Shahid Beheshti University, Tehran

2007 A course on journalism taught by CNN journalists

1999-2003 B.S. in Textile Engineering (Dyeing), Azad University of Yazd

1994-1999 Junior Proficiency Certificate, Accomplishing Level 12, Iran Language Institute