



Jasmine Owen

Freelancer

Because you're worth it.

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📍 Angeles City, Pampanga, Philippines

📧 jazzyowen821

WORK EXPERIENCE

Chinese Tutor Private

06/2016 – 02/2017

Angeles City, Pampanga,
Philippines

a family who wanted to have a Chinese tutor for their children

Achievements/Tasks

- able to help the child understand the language better
- improved the child's reading, writing and speaking skills in the language

Secretary Private

06/2016 – Present

Angeles City, Pampanga

A Private company who is looking for a part time secretary. Minimal work hours.

Achievements/Tasks

- able to learn the ropes of a secretary
- able to enhance organizing skills
- learned how to make documents in different formats
- able to communicate through email and other social media formats

Translator

PT. PEMAD INTERNATIONAL TRANSEARCH

06/2018 – Present

Yogyakarta 55581, Indonesia

Translation company

Achievements/Tasks

- Translate documents from English to Tagalog and vice versa
- Check if translations are correct (proofreading)

CERTIFICATES

Grade 6 Diploma (06/2011 – 03/2012)

Grade 10 diploma (06/2015 – 03/2016)

EDUCATION

Elementary- High School Angeles Lip Lin School

06/2006 – 03/2016

Angeles City, Pampanga,
Philippines

Courses

- Chinese language

SKILLS

Fluent in English, Tagalog, and chinese Mandarin

Learning basic Korean

Aspiring Baker

Fast typer

great computer skills

aspiring photograprer

aspiring calligraphy artist

LANGUAGES

Language



INTERESTS

Art

English

Chinese Mandarin

Korean

Kpop

Kdrama

Reading

Writing

Music

Movies

Social Media

Animals

Calligraphy

Youtube

Twitter

Instagram

Food