



# Rena Lolivier

Independent Translator

Translating English - Indonesian

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📍 Rue Sacre du Printemps 11c, Clarens, Switzerland

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in linkedin.com/in/Rena Lolivier

## WORK EXPERIENCE

### Assistant Store Manager PT. PERIPLUS BOOKINDO

02/2011 – 03/2014

Yogyakarta, Indonesia

A multi national book stores for imported books

Tasks:

- Handling the shop in case of the absence of the manager
- Performing daily sales report
- Conducting monthly schedule for the sales attendances
- Responsible for exhibitions and out-store sales
- Handling in-store product display
- Responsible for the daily income wiring
- Performing monthly stock audit

### Field Office Representative UPC Renewables Indonesia

03/2014 – 12/2014

Yogyakarta, Indonesia

An international company focusing on sustainable energy

Achievements/Tasks

- Performing both technical and general translation from English to Bahasa Indonesia and vice versa
- Taking part on the feasibility study update
- Conducting land lease data collection
- Taking part on the permits and important government meetings
- Taking part on organizing the company exhibitions attended by Indonesian President, Mr. Joko Widodo

### Independent Translator

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12/2014 – Present

Clarens, Switzerland

Achievements/Tasks

- Performing general and academic translation from English to Bahasa Indonesia and vice versa

## EDUCATION

### English Language and Literature Yogyakarta State University

06/2007 – 06/2014

Yogyakarta, Indonesia, GPA 3.30

Thesis

- The Causes and The Impacts of Racial Prejudice Found in an Interracial Marriage in O'Neill's All Gods Chilluns Got Wings

## SKILLS

Management

Customer Service

Computer Literate

Translation

General Translation

Bahasa Indonesia

English

Proof Reading

Travel Writing

## ORGANIZATIONS

### YMCA Sleman Student (01/2007 – 01/2010)

As a member on international cultural exchange organization I was in charge on teaching English and art for children

### 1001 Buku (01/2012 – 10/2016)

As a member in a non-profit organization building libraries and supplying free reading materials all over the country in Indonesia

## LANGUAGES

Bahasa Indonesia

Native or Bilingual Proficiency

Javanese

Native or Bilingual Proficiency

English

Full Professional Proficiency

French

Elementary Proficiency

German

Elementary Proficiency

## INTERESTS

I enjoy taking photographs, drawing, reading and playing guitar on my free time.