

CV

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Work experience

Jan 2016 – Jul 2018

Discovery Communications (London HQ)

Content Operations Supervisor

Managing team of six Content Operations Coordinators, supporting them in commissioning, managing and processing all language files and bespoke versions of programmes across 20 channels in the Nordics and UK territories (previously Nordics and Benelux).

Project and systems management.

User Acceptance Testing management.

Oct 2011 – Dec 2015

Discovery Communications (London HQ)

Content Operations Coordinator (Content Operations)

Commissioning, managing, and processing all language files and bespoke programme versions across 5+ channels airing in the Nordics and Benelux territories.

Vendor and systems management.

User Acceptance Testing.

May 2007 – Jul 2011

Louis Poulsen Lighting A/S (Copenhagen)

Retail Sales Coordinator/part time student assistant

Retail customer service tasks.

Event coordination.

Copywriting/editing, DA-EN-DA translations.

Ad hoc marketing and admin tasks.

Education

Sep 2005 – Feb 2011

University of Copenhagen

Master of Arts in English Studies with elective studies in Cultural Journalism and The Practice of Cultural Institutions

Aug 2001 – Jul 2004

Middelfart Gymnasium & HF

General Upper Secondary School Leaving Certificate (humanities)

Languages

Fluent in Danish (native) and English
Intermediate Italian and German
Basic understanding of Swedish, Norwegian and Dutch

Skills

People and project management
Operations management and international relations
Writing
Copywriting, copy-editing and DA-EN-DA translations

About me

Writing – <http://www.undertoner.dk/author/laura-c-f-petersen/>
Music
Films
Travelling
Cross stitching

References

Robert Woods – Content Operations Manager
Robert_Woods@Discovery.com

Fiona Simons – VP Content Management & Post Production
Fiona_Simons@Discovery.com

Amanda Smith – Director of Language Strategy & Content Business
Amanda_Smith@Discovery.com