

BOA YOON

CONTACT

📍 Seoul

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📞 +821065678824

LANGUAGES

- English fluent
- Spanish fluent
- Korean native

TOOLS

- Trados / Memsource / MemoQ
- CaptionHub / X-bench
- Microsoft Office
- Visual Studio Code 3
- Adobe Photoshop

SKILLS

- MOS Master 2010
- Cultural Awareness
- Communication Skills
- Effective Time Management
- Ability to Work Under Pressure
- Critical Thinking and Problem Solving
- Ability to Multitask

HOBBIES

Coding / Drawing / Baking / Traveling
Reading / Gaming / Cycling

EXTRA-CURRICULAR ACTIVITIES

January 2015 to March 2015

English Language Training,

Man to Man Boarding School,
Philippines

September 2016 to August 2017

Working Holiday, Vancouver, Canada

- Translating articles as an intern
- Assisting in filling out immigration application documents

Professional Summary

Passionate multilingual translator with 5+ years experiences in English to Korean translations and Spanish to Korean translations. Successfully translated over 1K complete projects, ranging from documents, videos to entire websites. Recently completed long-term projects with Intel, Zara, Polygon, etc.

WORK EXPERIENCE

February 2018 to Current

Freelance Translator *Travod / Codex / Lilt / Linguaserve / Locaria*

- Specialized in Translation, Localization and Copywriting
- Collaborated project: Intel, Microsoft, Multicoi Capital, Miro, DataRobot, Solidigm, Polygon, Genetec, Miro, Zara, Versace, Massimo Dutti, Snap, Twitter, Cricut, Roblox, Papa John's etc.
- Field: Marketing, IT, Hardware, Software, Crypto, HR, Website, Fashion, Art, Education, e-learning, F&B, Legal and Gaming
- Capacity: 1K-3K words per day
- Conducted market research for branding of global companies
- Delivered various creative translation works including blogs and video translations

January 2018 to December 2018

Overseas Sales Representative *Wooil C&Tech, Gyeonggi-do*

- Translating the manual for cosmetic, healthcare products, and company introduction
- Participating in the export consultation meeting buyers
- Provide linguistic support to other colleagues
- Managed bookings to optimise team availability
- Tabulating and reporting sales statement for every week

October 2016 to August 2017

Intern Translator *The JoongAng Ilbo., Vancouver, Canada*

- Collecting and Translating English articles into Korean

EDUCATION

2016

Bachelor of Arts

Dankook University, Cheonan

First Major: Spanish Language

Second major: English Language