

Bharti Chhabra

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A caring, supportive and enthusiastic team player who is committed to the welfare, safeguarding and promotion of the brand. Possessing confidence and enthusiasm as well as having excellent communication and time management skills. With a proven ability to encourage children to achieve their potential by stimulating their enthusiasm for learning and also their determination to succeed. Looking for an opportunity to make a genuine difference in an ambitious and progressive setup. Core competencies include:

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|---------------------|---------------------------|---------------------------|
| ☆ Positive attitude | ☆ Passionate towards work | ☆ High level of Integrity |
| ☆ Avid Learner | ☆ Relationship Management | ☆ Spontaneous |
| ☆ Adaptable | ☆ Team motivator | ☆ Innovative |

Professional Experience

Translation, Transcription, Voice-over, Editing and Proofreading, Online Teacher
Online/Work from home
2015-Present

Professional Qualification

- **Post Graduate Diploma Regular course in Information Technology**, from Manipal Academy of Higher Education
- **Post Graduate Diploma Regular course in Education Management** (M.S. Montessori System) from G.D. Goenka University based in Gurgaon
- **TEFL/TESOL** - International certification chartered under the laws of United States of America (Teaching English as a foreign language) from ATI (American TESOL Institute).
- **Online Teaching for Early Education** – Completed a Certificate course from CCE, Finland
- Certificate course in **Teaching Young Children Virtually** from Fairy Dust Teaching, US

Educational Qualification

- ✓ **Maths. (Hons.)** from Miranda House, Delhi University in 2000
- ✓ Two year **diploma in French language** from Delhi University in the year 2000.
- ✓ Sr. Secondary from Montfort School (CBSE Board), New Delhi in 1997 securing first division

Personal Dossier

Date of Birth : 11th Dec' 1978
Known Languages : English, Hindi & French
Marital Status : Married

References available on request

Bharti Chhabra