

Graham Robert Parkinson DipTrans ACIL

Date of Birth: 6th May 1984

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SPANISH TO ENGLISH TRANSLATOR

Professional Experience

January 2019 –
present

Freelance Translator ES-EN

I have translated and proofread corporate texts for companies, including in the telecom, consultancy and events management sectors.

I have also worked as a volunteer translator with PerMondo, translating documents for international NGOs.

I work with precision, punctuality and passion for language.

Qualifications

February 2018 –
January 2019

Chartered Institute of Linguists (UK)

IoLET Level 7 Diploma in Translation (ES-EN)

Distinction in the Social Sciences paper.

Merit in the Literary and General translation papers.

Professional Associations

I am an Associate Member of the Chartered Institute of Linguists (UK).
<http://www.ciol.org.uk/member-check/profile/53912/15647>

Competitions

March 2020

Proz.com

I was awarded second place in the translation contest “Bon Voyage: Stories about travel” organised by Proz.com (voted for by fellow translators).

BUSINESS ENGLISH TRAINER

Professional Experience

September 2014 –
present

Freelance Business English Trainer

I train students in companies and organisations from a wide range of sectors in Barcelona.

I teach one-to-one and group online classes with students around Spain.

I focus in particular on developing my students’ business communication skills.

October 2011 –
July 2014
Everis SL, Barcelona, Spain
Language Consultant
My main task was to teach English to employees with international responsibilities. I worked in a small team based in different cities in Spain. Together we prepared and taught tailored intensive and extensive courses, and workshops on specific Business English topics such as negotiations, teleconferences, telephoning for secretaries.

October 2007 –
July 2011
Schindler Servicio Integral de Idiomas, Zaragoza, Spain
English Teacher
I taught English to employees of several large and small companies in the province of Zaragoza.
I was responsible for regular one-to-one classes, monthly tutorials, seminars, intensive courses and weekly classes with small groups of students.

October 2006 –
June 2007
Chelsea English Studies, Zaragoza, Spain
English Teacher

4th – 29th
September 2006
Qualifications
EuroTEFL, Seville, Spain
Trinity College TESOL Certificate
Course length: 130 hours

TECHNICAL WRITING / TENDERS

December 2017 –
present
I prepare language course plans and programmes (Objectives, Methodology, Contents, Programme, Evaluation) for tenders presented by Grup Pitagora.

July 2005 – June
2006
Mitrefinch Ltd, York, UK
Technical Author
I wrote user manuals for all of the company's products, as well as marketing documents. I prepared tenders for new contracts.

UNIVERSITY EDUCATION

October 2002 –
June 2005
University of York, UK
BA English and Related Literature (2:1)

LANGUAGES

English – native speaker
Spanish – full proficiency level
Catalan – intermediate level
German – intermediate level

