

Eunsol Lee

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Objective

To utilize my experiences in translating and interpreting specialized in IT and marketing topics. Have worked as a translator and interpreter in IT company and committed to the work.

Highlights of Experience

- Interpreter and Translator expertise in Korean language communication.
- Facilitate communication between English and Korean speakers.
- Highly skilled in translating specialized in IT products and marketing field.
- Able to anticipate clients' needs with analytical and consultative sales skills
- Strong interpersonal communication to quick, accurate translation and leadership skills that drive team development
- Able to learn quickly and adapt to a fast-paced future-oriented work environments
- A genuine appreciation of diverse global environments
- Fluent in English and Korean

Work Experience

AMD Korea – Translator

Dec 2014 – Sep 2019

- Translated a range of documents on a daily basis like technical documents, sales documents, product marketing messages, leaflets, design, press releases, legal guideline etc.
- Translated into Korean.
- Edited and managed Korean company websites.
- Maximized the effectiveness of marketing strategy localization in collaboration with headquarters
- Facilitated communication between Korea customers and headquarters during work hours by email, conferences, and meetings.
- Managed social network websites including Facebook and Instagram by handling customer feedback and inquiries
- Orchestrated the company's public relations by interpreting with PR agencies to produce news articles and product demonstration videos
- Supported marketing teams to translate promotional materials including videos, flyers and various printed media

Education

Incheon National University

Mar 2008 – Aug 2013

BA in Business Administration & Information and Communication Engineering

Skills & Languages

- Certificate of Engineer Information Processing (2013)
- Expert in MS Word (MOS Master, 2011)
- Fluent in English and Korean

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References

Will be given upon request