



ALEXIS AQUINO

OBJECTIVE

To devote my knowledge and skills in the growth of the company and to meet their needs in accordance to the company's core values and culture.

REFERENCES

Bartolome Tolentino

Chairman

09165132547

SAN MATEO ROVERS ORGANIZATION

Samuel Sawit

Supervisor

09950820139

CONCENTRIX PHILIPPINES

SKILLS



Technical Drafting

Knows how to manually draft aircraft parts and other figures.



Mathematical Skills

Understands mathematics and is capable to answer intermediate mathematical problems.



Understands Engineering Drawing

Understands engineering drawing and planning.



CAD Operation

Efficient in using AutoCAD and SolidWorks.



MS Office Applications

Efficient in working with MS Office applications like Word, Excel, Powerpoint and the likes.



Customer Service Skills

Experienced in handling customer complaints and handles them patiently and professionally.



Bilingual

Fluent in English and Filipino

CONTACT



107 Crystal Avenue, Crystal Homes, Guitnang Bayan II, San Mateo, Rizal, Philippines 1850



+639950429044



alexispaulo.aquino@gmail.com

EDUCATION

Nuestra Senora de Aranzazu Parochial School

San Mateo, Rizal

2009 - 2013

Bachelor of Science in Aeronautical Engineering

PATTS College of Aeronautics

Paranaque City

2013 - 2020

EXPERIENCE

SAN MATEO ROVERS ORGANIZATION

San Mateo, Rizal

Rover Leader/2014 -2015

San Mateo Rovers Organization is an outdoor based organization that is committed to develop morally straight and responsible individuals by the means of community service and applying the values and principles of scouting.

CONVERGYS PHILIPPINES

Mandaluyong City

Technical Support/2017-2018

Worked as a technical support for Intuit QuickBooks, an accounting software for SME's based in the United States. We have attended to the technical and business application needs of the customers and learned the nature of accounting to exceed their expectations.

TRAININGS

MAINTENANCE, REPAIR, AND OVERHAUL TRAINING

2016

A 5-hour seminar about the maintenance, repair and overhaul of an aircraft which includes a tour in a maintenance providers facility.

COMMUNICATION AND CULTURE TRAINING

2017

A 5-day training for customer service representatives to help us understand and communicate with our customers based in the US.

AIRCRAFT RUN-UP AND TAXI TRAINING

2018

A 2-day training which gave us the insight and understanding of how to start an aircraft and how taxiing happens.

BUSINESS ENGLISH TRAINING PROGRAM

2019

A 40-hour training program which helped us sharpen our english speaking skills and taught us other practical skills.

HEATCON COMPOSITE TRAINING

2020

A 40-hour training program which gave us the understanding of the basics of structural repair using composite materials. We used the actual tools and materials utilized in the composite repair profession.