
CURRICULUM VITAE

NAME : **RITU PATWA**
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EDUCATIONAL QUALIFICATION

<u>EXAMPASSED</u>	<u>BOARD/UNIVERSIT Y</u>	<u>YEAR OF PASSING</u>	<u>GRADE</u>
MADHYAMIK	W.B.B.S.E	2006	2ND
HS	W.B.C.H.S.E	2008	1ST
B.A(HINDI)	W.B.S.U	2011	2ND
M.A(HINDI)	W.B.S.U	2013	2ND
POST GRADUATE DIPLOMA IN TRANSLATION	I.G.N.O.U	2014	1ST

WORK EXPERIENCE

7 Years Experience In The Field Of Hindi Translation.

- ✓ Worked for *Sastasundar.com* as Hindi Translator in medical domain for their Health Articles, Doctor's Interview etc.
- ✓ Worked for *Cuttingedge Translation Service* as Hindi Translator for questionnaire, Christian Books, Gen.
- ✓ Worked for *Skill Mantra* as questionnaire Translator (Bengali)
- ✓ Worked for *Synergy Eduservices* as Hindi Subject Matter Expert.
- ✓ Worked for *UC Media* as Hindi Content Writer
- ✓ Worked for *Gulf Localization* as Hindi Translator
- ✓ Worked for *Morian Translation Group* as Hindi Translator
- ✓ Worked for *Indian Translation Group(ITG)* as Hindi Translator
- ✓ Worked for *Yajur Publication* as Hindi Translator of PMKVY Course books
- ✓ Worked for *Orion Softech & Contentgrill private limited* as Hindi Translator of PMKVY Course books
- ✓ Worked for *Wordworth Sollutions* as Hindi Translator.
- ✓ Worked for *Entri* as Hindi Translator.
- ✓ Worked for *Onlinetyari/Embibe* as Hindi Translator.
- ✓ Worked for *WhiteGlobe PVT. LTD.* as Hindi Translator.
- ✓ Worked for Vinsys Indian and Foreign Language Service.

Expertise

- ✓ General
- ✓ Website Translation (**Bajaj Allianz**)
- ✓ App Translation (**Sasta Sundar**)
- ✓ Insurance, Survey
- ✓ Study Materials (Non tech)
- ✓ School Course Books (Non-Tech)
- ✓ Training Materials & SOP (**HPCL**)
- ✓ Questionnaire (Non tech)
- ✓ Health Article
- ✓ Novels
- ✓ Stories
- ✓ Recipes

Extra Activities

- ✓ Photoshop
- ✓ Blog Designing
- ✓ Wordpress Designing
- ✓ Windows Movie Maker
- ✓ PPT Translation

Personal Details

DOB : 03/03/1991
Hobbies : Studying Short Stories and Novels,
Keen to learn new things
Marital Status : Married
Religion : Hindu
Nationalization : Indian
