

Stefanie Huffman
German to English Translator

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Profile

Native speaker of English and German, raised bilingual. One-year residency in Germany, in addition to multiple trips to visit family and friends. Administrative professional with thirteen years successful employment in the non-profit field, mostly in fundraising and administration. Excellent computer skills including Microsoft office, online databases, and internet research. Proven problem-solver, with high attention to detail, the ability to work on multiple projects with various deadlines, as well as prioritize tasks based on internal and external factors.

Professional Experience

- Freelance Translator, 2007 to present
 - Business: website, marketing materials
 - Life science: tree website
- German Language School, Cleveland, Ohio (1997 – 2006)
 - Teacher's Aid
 - Assist teacher in the classroom, brainstorm ideas for class projects, attend faculty meetings.
 - Summer Camp Teacher
 - Lesson plan, gather and provide supplies for activities, teach one class level for whole week.

Qualifications

John Carroll University, 2002 - 2006

Bachelor of Arts, German and History

German Honor Society, Delta Phi Alpha

Albert-Ludwigs Universität Freiburg, Germany, 2004 – 2005

Junior Year Abroad

Memberships

Member of Northeast Ohio Translators Association since 2019

Member of American Translators Association since 2020

Other Experience

Active member of the Northeast Ohio German-American community.