

Mgr. Ivana Hasprová

0911196966, i.hasprova@gmail.com

Personal details

Address: 1. mája 70, 953 01 Zlaté Moravce
Date of birth: 21 June 1992

Education

Constantine the Philosopher University in Nitra, Nitra

Translation and Interpreting / 2010 - 2015

Grammar School in Zlaté Moravce, Zlaté Moravce

2002 - 2010

Employment history

Language Trainer, Translator

04/2013 - yet, inschool Slovakia, s.r.o.

Freelance Translator

09/2015 - yet, Mgr. Ivana Hasprová

I am offering translations and virtual assistance and help with correspondence in following languages: Slovak (Czech), English, German. From my previous job I have experience in working with translations - from direct contact with customers, handling clients' requests, preparing a price offer for translation, to its preparation and proofreading. I translate from English and German to Slovak and vice versa, but also from English to German and vice versa. I have experience in translation of contracts, CVs, job offers, websites, technical manuals, medical reports, company documents, technical specifications of machinery and equipment, monthly reports, annual reports, headlines (Aegisub) ..

Language skills

English	Advanced (C1)
German	Advanced (C1)
French	Beginner (A1)

Other knowledge

Invoicing	advanced
Typing	advanced

Microsoft Excel	advanced
Microsoft Outlook	advanced
Microsoft Word	advanced
Adobe Illustrator	advanced
Adobe Photoshop	advanced
ALFA	advanced

Driving licence

B category