

**Sevgi AKKAYA**  
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## EDUCATION

- 2018 Fall – present **Westfälische Wilhelms Universität Münster,**  
Faculty of Philology, Münster, Germany  
*Master of Arts in National and Transnational Studies:  
Language, Literature, and Culture*
- 2013 Fall – 2018 Spring **Koç University,** Faculty of Social Sciences and  
Humanities, Istanbul, Turkey  
*Bachelor of Arts in Philosophy, 3.56/4.00, Magna Cum  
Laude  
(Full Scholarship)*
- 2016 Fall – 2017 Spring **Koç University,** Faculty of Administrative Sciences and  
Economics, Istanbul, Turkey  
*Philosophy, Politics and Economics Track*
- 2009 Fall – 2013 Spring **Atayurt High School of Science,** Eskisehir, Turkey  
*93.69/100 (Full Scholarship)*

## HONORS & ACHIEVEMENTS

- 2018 Spring **Koç University**  
*Graduated the second of the class*
- 2016 Spring **Koç University,** Vehbi Koç Scholars
- 2015 Fall **Koç University,** Vehbi Koç Scholars
- 2015 Spring **Koç University,** Dean's Honor Roll
- 2013 – 2018 **Koç University,** Anatolian Scholarship

## EXPERIENCE

- 2019 – present **Purchasing Officer,** GGM Moebel International  
GmbH, Purchasing Department  
*Managing international trade relations, supplier  
agreements, pricing, and terms of agreement.*
- 2019 – present **Freelance Proofreader,** Protranslate.com  
*Proofreading and editing the translations made by  
junior freelance translators.*

- 2016 – 2017 **Peer Mentorship**, Koç University Deanery of Students, Office of Newcomer Counselling  
*Providing guidance to freshmen for campus life, procedures and contributing to their orientation.*
- 2015 – 2016 **Photographer**, Koç University Deanery of Students, Office of Voluntary Activities and Projects  
*Photographing the seminars, talks, and other events organized by the student clubs.*
- 2015 – 2016 **Translator**, Yet Translation and Export Ltd.  
*Transcribing the audial-visual media and translation of the material.*  
*Turkish-English*
- 2015 – present **Freelance Translator**  
*Translating documents (official documents, written communications between institutions), subtitles for short movies, and articles.*
- 2015 Summer **Research Assistant**, Faculty of Humanities and Literature, Koç University  
*Assisting Prof. Dr. Aylin Küntay, in her study on children’s language acquisition, by way of organizing the data that is being collected.*

## CERTIFICATES & CONFERENCES

- 2016 Summer **International Migration and the Crisis**  
International summer program, focusing on the current issues of migration, including field trips to NGO’s and to neighborhoods that are populated primarily by Syrian refugees
- 2014 May **Pulse: Inaugural Comparative Literature Symposium**
- 2013 Fall **Industrial Engineering Society Koç Seminars**  
Seminars by managerial staff of different pacemaker companies on the latest marketing, consumptions, and management trends.

## SKILLS

- Computer MS Office (Advanced), CAT (Computer Assisted Translation), SAP Business Tools (Digital Management, Supply Chain Management, Asset Management, Cloud Platform), Adobe Photoshop (Basic), Adobe InDesign (Basic), Corel Videostudio

Language

**Turkish** – Native

**English** – Fluent (IELTS 8.0)

**Ancient Greek** – Intermediate

**German** – Elementary

**Arabic** – Elementary

**Italian** – Elementary